2020-2021 Additional Days School Year Planning and Execution Program
Letter of Interest (LOI) Application Due 11:59 p.m. CT, April 27, 2020

TEA Texas Education Agency

NOGA ID

Authorizing legislation	**Title IV, Part A, Section 4107; Texas Education Code Sec. 48.0051 INCENTIVE FOR ADDITIONAL INSTRUCTIONAL DAYS**

This LOI application must be submitted via email to **loiapplications@tea.texas.gov.**

The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

TEA must receive the application by **11:59 p.m. CT, April 27, 2020**.

Application stamp-in date and time

Grant period from	**May 15, 2020-September 30,2021**
Pre-award costs permitted from	**Not Applicable**

Required Attachments

1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)
2. All required attachments as discussed in Program Guidelines

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

Applicant Information

Organization	Sierra Blanca I.S.D.	CDN	115902	Campus	Sierra Blanca	ESC	19	DUNS	030156327

Address	500 Sierra Blanca	City	Sierra Blanca	ZIP	79851	Vendor ID	746002299

Primary Contact	Glenn Nathan	Email	gnathan@sierrablancaisd.net	Phone	9155020901

Secondary Contact	Evelyn Loeffler	Email	eloeffler@sierrablancaisd.net	Phone	9153693740

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

☒ LOI application, guidelines, and instructions   ☒ Debarment and Suspension Certification

☒ General and application-specific Provisions and Assurances   ☒ Lobbying Certification

Authorized Official Name	Glenn Nathan	Title	Superintendent

Email	gnathan@sierrablancaisd.net	Phone	9155020901

Signature		Date	4/27/2020

Shared Services Arrangements

☐ Shared services arrangements (SSAs) are permitted for this grant. **Check the box below if applying as fiscal agent.**

☐ The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities. All participants understand that the "Shared Services Arrangement Attachment" must be completed and signed by all SSA members, and submitted to TEA before the NOGA is issued.

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

☒ 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.

☒ 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.

☒ 3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the Program Guidelines.

☒ 4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.

☒ 5. The applicant provides assurance that they accept and will comply with Every Student Succeeds Act Provisions and Assurances requirements

Voluntary Summer Learning Cohort Assurances (required for Voluntary Summer Learning applicants only):

☐ 1. Participants will utilize Additional Days School Year funding to implement a summer learning program including at least 25 additional days with 360 operations minutes per day, and 180 instructional minutes per day dedicated to math and reading.

☐ 2. Program days will include additional enrichment activities such as arts, science exploration, and sports.

☐ 3. The Voluntary Summer Learning program will be first implemented in the summer of 2021.

☐ 4. Instructional minutes of summer program will be taught by a certified Texas teacher.

☐ 5. Teachers will be assigned students in a grade level they have taught previously during the school year. Participants will develop a rigorous selection process to recruit high performing and motivated teachers.

☐ 6. Participants will participate in all required data collections, including implementing interim assessments to evaluate student progress and summer slide.

Statutory/Program Assurances (Cont.)

Full Year Redesign Cohort Assurances (required for Full Year Redesign Cohort applicants only):

☒ 1. Participants will utilize Additional Days School Year funding to implement a summer learning program including at least 25 additional days with 360 operations minutes per day, and 180 instructional minutes per day dedicated to math and reading.

☒ 2. Participants will design a calendar with additional days on the front-end of the school year (e.g., start school year in July) so a 210-day program can be completed in time for STAAR test.

☒ 3. Participants will start the Full Year Redesign in the summer of 2021 as part of the 2021-2022 school year.

☒ 4. Participants will typically target all students on the campus for a full 210-day calendar, with a minimum of a full classroom participating in the 210-day program.

☒ 5. Participants will design programming to ensure students participating in the 210-day program will remain with the same teacher during the 210-day school year.

☒ 6. Participants will participate in all required data collections, including implementing interim assessments to evaluate student progress and summer slide.

Statutory/Program Requirements

Please select the type of cohort being applied for. Select only one of the following:

☒ **Check this box if applying for the Full Year Redesign Cohort**

☐ **Check this box if applying for the Voluntary Summer Learning Cohort**

1. ADSY Program Design: Why does the district want to join the Additional Days School Year (ADSY) Planning and Execution Program? Please specify whether the district is applying as a Voluntary Summer Learning Cohort or a Full Year Redesign district.

Sierra Blanca I.S.D. is applying to join the Additional Days School Year (ADSY) Planning and Execution Program as a Full Year Redesign District. The opportunity to add additional days to the school year for all elementary school students affords Sierra Blanca to impact educational outcomes in a positive manner. Hudspeth county is among the poorest, and Sierra Blanca ISD has an 84.1% economically disadvantaged rate. The relationship between student achievement and poverty has been studied and noted, hence the need for additional days. Students in Sierra Blanca have various degrees of instructional gaps related to four consecutive Improvement Required ratings beginning in the 2013-2014 academic school year. While academics and student growth have shown significant gains in the 2017-2018 and 2018-2019 school years, there are still many areas in need of improvement for the long-term academic success of all students. There has been a large shift and focus on learning and growth, and as all stakeholders embrace their particular educational role, the issue of time has surfaced. Teachers need time to plan quality lessons while also preparing to provide targeted interventions. Students need time to acquire knowledge that is processed and applied in real-world contexts through brain breaks. Both teachers and students require a learning environment that is not as stressful as the current reality and capitalizes on research based practices to increase achievement and close instructional gaps. A full year school calendar redesign affords the Sierra Blanca community an opportunity to innovate practices and address individual student needs in real-time, rather than after a learning breakdown occurs. It also allows the district to reciprocate the support offered and needed by the community.

Statutory/Program Requirements (Cont.)

2. ADSY Program Design: Describe the type of programming the district anticipates implementing as a part of the ADSY Program. For instance, a district may include proposed plans around instructional approach, operational design, target students, etc. Districts are advised to review Cohort Requirements in the application for reference.

The Sierra Blanca I.S.D. school calendar is an 8-hour day and 160 days for a total of 76,800 minutes. Teachers receive approximately 50 minutes of planning and preparation time daily. By changing the school calendar and master schedule through the ADSY program, Sierra Blanca will increase the number of instructional days to 210. In order to accomplish so a large increase in the number of school days and be prepared for STAAR testing in the spring, the district will need to begin the year in July. The year is projected to conclude in early June. Also, the school day will be shortened to 6.25 hours of instruction per day. While the day is shortened, the calendar redesign provides for 78,750. The calendar changes are intended to increase teacher planning time, reduce the length of time students operate without breaks and essential, and simultaneously increase the amount of embedded intervention and enrichment time. While the ADSY program grant is for elementary schools, Sierra Blanca sees the value of pursuing this option for the K-12 campus. A single campus district in which teachers work with multiple grade levels greatly strains the efficacy of planning time. Affording teachers with additional planning time throughout the year will assist all students with stronger lessons, engagement, and aligned resources. All students will remain with their primary teacher for the entire instructional year. This redesign is scheduled to begin with 2021-2022 school year.

3. ADSY Program Design: Describe any prior experience with summer learning programs, extended learning time, or large change management initiatives within the district and include any relevant takeaways from implementing those programs that will be helpful in the implementation of ADSY.

Sierra Blanca I.S.D. has experienced large change management initiatives. In the 2017-2018 school year, the district received an "Accreditation Revoked" notice and was ordered closed effective July 2, 2018. Facing an ominous future, the faculty and staff joined together and embraced the idea of large scale change. The district adopted a local assessment cycle every 3 weeks, outsourcing the development of assessments to ESC-Region 19. The challenges of not seeing and assessment in advance proved difficult, however the cognitive dissonance of the process significantly impacted teacher effectiveness in a positive manner. During this time, the district also changed data management systems from Eduphoria to DMAC. These changes were very large for a campus/district of 11 teachers and one administrator. The result was a sharp increase in student achievement as given by STAAR exam scores. Simultaneously, a targeted summer school program was planned to continue student growth and acquisition of content knowledge through intervention, remediation, and enrichment activities for all learners. Both processes taught the district that anything is possible, no matter how daunting things may appear, when educators commit to students. Also, change is a part of growth and embracing the status quo is a tacit acceptance of stagnation. All stakeholder groups in Sierra Blanca are capable of excellence and willing to put forth the effort to achieve success for all learners.

Statutory/Program Requirements (Cont.)

4. Commitment and Intent from Leadership: Please describe the primary district advocates and why they are committed to the ADSY Program. Please include any examples of evidence that supports this claim.

The primary district advocate of the ADSY program is the superintendent, followed closely by the retiring superintendent and school board president. The new superintendent has prioritized the master schedule for the 2020-2021 school year to expand the number of instructional days while progressing towards the full redesign in 2021-2022. A strong focus on accountability and achieving Lone Star Governance goals orients all district leaders and the school board in a direction of high student achievement as evidenced through STAAR scores. More importantly, STAAR scores are an assessment to measure mastery of the state learning standards. Being academically focused, the superintendent and board president have prioritized the educational growth and development of all learners such that student potential is maximized. In order to meet the purpose of a school district, leadership must focus on the academic development of not only students but teachers as well. This can be accomplished by investing in teacher growth through additional planning and preparation.

5. Commitment and Intent from Leadership: What components of the Planning and Execution requirements does the district believe will be most helpful in leading to a successful program and why?

The opportunity to collaborate and network with districts participating in the ADSY program is a great opportunity to share and learn from others who share a commitment to student achievement through innovative practices. The ADSY kickoff appears to hold a tremendous value as the conduit to networking with other districts but also meeting vendors to provide technical assistance with the ADSY program. The challenges with extending the school year from 160 to 210 days will be quite involved. Increasing a total of 50 days brings about its own issues. This is further complicated by the lack of resources and size of the small district. Single campus districts in rural settings require a deliberate and innovative approach to the use of scare resources. The ability to discuss ideas with similar needs and limits makes for an ideal setting.

Statutory/Program Requirements (Cont.)

6. Pilot Approach and Campus Selection: List the schools the district is selecting to implement ADSY and include a rationale as to why each school was selected. Include information as to why each school is suited for the specific cohort in which the district is applying.

Sierra Blanca I.S.D. is a single campus serving grades K through 12. While only elementary grades are eligible for the ADSY program, developing a school calendar that supports student outcomes in this similar environment creates an opportunity to implement and apply the practice with middle and high school students. The nature of high stakes testing increases over time. Without a strong foundation and accelerations, students will struggle to achieve the high standards of the Texas Education Agency and Sierra Blanca I.S.D. The school is best suited for the calendar redesign because of the need to provide intervention and enrichment in real-time. There are numerous instructional gaps that students need assistance with. The extended calendar allows for this assistance to be provided.   A key challenge experienced by the school is that of finding time to plan for multiple grade levels and content areas in addition to the individual interventions and summer school. The quality and availability of certified instructors during summer school has not always been available. The ADSY program for full redesign remedies this need while also increasing teacher pay and assisting with recruitment and retention.

7. Pilot Approach and Campus Selection: What problem is the district/school attempting to solve by launching the ADSY Program and how does additional days help solve the root cause of the problem? Please specify by school as needed.

Sierra Blanca school district is in need of closing large instructional gaps related to multiple years of low academic outcomes on STAAR tests. This issue was created because of instructional challenges from not following the standards. The continued low performance also impacted teacher retention, resulting in inexperienced teachers being hired to fill teaching positions. Being in a small, rural school where teachers are responsible for multiple grade levels and content areas, there is a need for additional teaching planning and preparation. Launching the ADSY program affords Sierra Blanca the opportunity to fill in instructional gaps created because of consecutive low-performance.

Statutory/Program Requirements (Cont.)

7. Pilot Approach and Campus Selection: Response continued.

8. ADSY Program Support: Project Manager - Who will lead this work at the district by serving as the ADSY Project Manager, and why is this person right for this role? Include information about the experience, background, and ability to drive student results of the ADSY Project Manager. If a Project Manager has not been identified, please provide information about how you will identify and select an ADSY Program Manager.

The project manager for the ADSY program has 27 years of educational experience, including teaching, principal, and superintendent level experience. The project manager has successfully lead school turnaround for multi-year "Improvement Required" in addition to passing a school bond. The ability to lead large scale change and rally stakeholders' groups with differing perspectives has been a key strength possessed by the project manager. There is also great institutional knowledge of teachers, students, and practices that will help to implement change successfully.

Statutory/Program Requirements (Cont.)

9. ADSY Program Support: Project Manager – Please describe where within the district's organization structure the ADSY Project Manager will reside and the rationale for this placement. Please include information about how this will allow the Program Manager to facilitate ADSY program decisions, obtain cross-division support and access leadership to remove barriers.

The project manager will report directly to the superintendent of the school district thereby creating the autonomy and authority to remove barriers and obstacles while expressing operational flexibility to accomplish key tasks. The ADSY program project manager will work in tandem with the principal to plan activities and work through stakeholder groups to obtain the necessary support from students, parents, teachers, and the community at large for the successful deployment of the 210 day school year redesign.

10. ADSY Program Support: Steering Committee – Who will advise this work at the district by serving on the ADSY Steering Committee and why are these individuals right for this role? Please Include information about the experience, background, and cross-functional nature of the committee as well as how the committee will be governed.

Steering Committee will be comprised of the:
Superintendent
Principal
School Board President
School Board Member
Elementary School Teacher (Grade PK and K)
Elementary School Teacher (Grade 1 and 2)
Elementary School Teacher (Grade 3 and 4)
Elementary School Teacher (Grade 5 and 6)
Student (3 total)
Parent representative
Business/community representative
The specific names of teachers have been placed on hold pending return to work from COVID-19.

Statutory/Program Requirements (Cont.)

10. ADSY Program Support: Steering Committee – Response continued.

Equitable Access and Participation

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this program.

⦿ The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this program.

◯ Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group		Barrier	
Group		Barrier	
Group		Barrier	
Group		Barrier	

Application Part 2:   **2020-2021 Additional Days School Year Planning and Execution Program**

Authorized by: Title IV, Part A, Section 4107; Texas Education Code Sec. 48.0051 INCENTIVE FOR ADDITIONAL INSTRUCTIONAL DAYS

IMPORTANT NOTICE: Application Part 2 is not compatible with Google Docs.

> **Complete the supporting budget worksheets first,** i.e., 6100, 6200, 6300.... The Program Budget Summary worksheet is linked to and will auto-populate with the amounts you entered on the respective supporting budget worksheets. All budgeted amounts must be entered in whole dollar amounts. ***Do not enter any cents.***
>
> On each supporting budget worksheet, complete the Total Program Costs and Total Direct Admin Costs lines. Together these lines must equal the Grand Total otherwise the field will change color to red indicating an error. These amounts will automatically populate on the Program Budget Summary worksheet.
>
> If pre-award costs are allowable, budget all pre-award costs in the Pre-Award Cost column on the appropriate supporting budget worksheet(s).

Payroll 6100

Complete this worksheet to request payroll costs. Do not request funds for consultants or contractors on this worksheet; those funds should be requested on the Professional and Contracted Services 6200 worksheet.

Professional and Contracted Services 6200

Complete this worksheet to request professional services, consulting services, and contracted services.

Supplies and Materials 6300

Complete this worksheet to request supplies and materials.

Other Operating Costs 6400

Complete this worksheet to request other operating costs. Be sure to comply with documentation requirements, where applicable.

Capital Outlay 6600

Complete this worksheet to request capital outlay costs.

Capital outlay means funds budgeted or expended to purchase capital assets, such as equipment, or expenditures for the acquisition cost of capital assets. Capital assets are tangible or intangible assets having a useful life of more than one year, which are valued at $5,000 or greater per unit, or the applicant's capitalization level, whichever is less. Capital outlay may include expenditures to make improvements to capital assets that materially increase their value or useful life.

Budget Summary

This worksheet auto-populates from the supporting budget worksheets for Program Costs, Direct Admin Costs, and Pre-award Costs, if applicable. There are only a few fields that may require input from the grantee, if applicable, such as indicating *Consolidate Administrative Funds, Indirect Costs, Shared Services Arrangement,* or the *Administrative Cost Calculation.*

Consolidate Administrative Funds - If applicable, click on the cell, then click on the arrow that appears. Select "Yes, No or N/A" from the drop down selection.

Indirect Costs - Refer to the Maximum Indirect Cost Handbook to calculate the maximum indirect costs that may be claimed for the grant and enter the amount of indirect costs budgeted for this grant on line 7 under the Total Budgeted Cost column.
<u>*Maximum Indirect Cost Workbook*</u> link.

Shared Services Arrangement - If applicable, enter amount of payments to member districts on line 9.

Direct Administrative Cost Calculation - Enter the Total of All Budgeted Costs from line 8 on line 10 to determine the maximum amount allowable for direct administrative costs.

For further guidance, refer to the <u>*Budgeting Costs Guidance Handbook*</u> .

Application Part 2: 2020-2021 Additional Days School Year Planning and Execution Program
Authorized by: Title IV, Part A, Section 4107; Texas Education Code Sec. 48.0051 INCENTIVE FOR ADDITIONAL INSTRUCTIONAL DAYS

County District Number or Vendor ID:			Amendment #:	

Payroll Costs (6100)				
Employee Position Title	**Estimated # of Positions 100% Grant Funded**	**Estimated # of Positions Less than 100% Grant Funded**	**Grant Amount Budgeted**	
Academic/Instructional				
1 Teacher			$	-
2 Educational Aide			$	-
3 Tutor			$	-
Program Management and Administration				
4 Project Director	1		$	75,000
5 Project Coordinator			$	-
6 Teacher Facilitator			$	-
7 Teacher Supervisor			$	-
8 Secretary/Admin Assistant			$	-
9 Data Entry Clerk			$	-
10 Grant Accountant/Bookkeeper			$	-
11 Evaluator/Evaluation Specialist			$	-
Auxiliary				
12 Counselor			$	-
13 Social Worker			$	-
14 Community Liaison/Parent Coordinator			$	-
Education Service Center (to be completed by ESC only when ESC is the applicant)				
15 ESC Specialist/Consultant			$	-
16 ESC Coordinator/Manager/Supervisor				
17 ESC Support Staff			$	-
18 ESC Other: (Enter position title here)			$	-
19 ESC Other: (Enter position title here)			$	-
20 ESC Other: (Enter position title here)			$	-
Other Employee Positions				
21 (Enter position title here)			$	-
22 (Enter position title here)			$	-
23 Subtotal Employee Costs:			$	75,000
Substitute, Extra-Duty Pay, Benefits Costs				
24 6112 - Substitute Pay			$	-
25 6119 - Professional Staff Extra-Duty Pay			$	-
26 6121 - Support Staff Extra-Duty Pay			$	-
27 6140 - Employee Benefits			$	-
28 61XX - Tuition Remission (IHEs only)			$	-
29 Subtotal Substitute, Extra-Duty Pay, Benefits Costs:			$	-
30 Grand Total:			$	75,000
31 Total Program Costs*:			$	75,000
32 Total Direct Admin Costs*:			$	-

***Complete the Total Program Costs (line 31) and Total Direct Admin Costs (line 32) lines. The sum of these lines must equal the Grand Total (line 30) otherwise the field will change color to red indicating an error. These amounts will automatically populate on the Program Budget Summary worksheet.**

For budgeting assistance, see the ***Allowable Cost and Budgeting Guidance*** section of the Grants Administration Division Administering a Grant page.

Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate):	By TEA staff person:

Application Part 2: 2020-2021 Additional Days School Year Planning and Execution Program

Authorized by: Title IV, Part A, Section 4107; Texas Education Code Sec. 48.0051 INCENTIVE FOR ADDITIONAL INSTRUCTIONAL DAYS

County District Number or Vendor ID:	0	Amendment #:	0

Professional and Contracted Services (6200)

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider. Please provide a brief description for the service and purpose.

	Description of Service and Purpose	Grant Amount Budgeted
1	6269 - Rental or lease of buildings, space in buildings, or land Specify purpose:	$ -
2	Service: Technical Assistance for ADSY Planning Specify purpose: Support TA for ADSY Planning from Approved vendors	$ 50,000
3	Service: Specify purpose:	$ -
4	Service: Specify purpose:	$ -
5	Service: Specify purpose:	$ -
6	Service: Specify purpose:	$ -
7	Service: Specify purpose:	$ -
8	Service: Specify purpose:	$ -
9	**Subtotal of professional and contracted services requiring specific approval:**	**$ 50,000**
10	Remaining 6200 - Professional and contracted services that do not require specific approval.	$ 50,000
11	**Grand Total:**	**$ 100,000**
12	Total Program Costs*:	$ 100,000
13	Total Direct Admin Costs*:	$ -

*Complete the Total Program Costs (line 12) and Total Direct Admin Costs (line 13) lines. The sum of these lines must equal the Grand Total (line 11) otherwise the field will change color to red indicating an error. These amounts will automatically populate on the Program Budget Summary worksheet.

Application Part 2:   **2020-2021 Additional Days School Year Planning and Execution Program**

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Via telephone/fax/email (circle as appropriate)	By TEA staff person:

County District Number or Vendor ID:	0	Amendment #:	0
Supplies and Materials (6300)			

	Expense Item Description	**Grant Amount Budgeted**	
1	**Remaining 6300 - Supplies and materials that do not require specific approval:**	$	10,000
2	**Grand Total:**	**$**	**10,000**
3	**Total Program Costs*:**	$	10,000
4	**Total Direct Admin Costs*:**	$	-

*Complete the Total Program Costs (line 3) and Total Direct Admin Costs (line 4) lines. The sum of these lines must equal the Grand Total (line 2) otherwise the field will change color to red indicating an error. These amounts will automatically populate on the Program Budget Summary worksheet.

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County District Number or Vendor ID:	0	Amendment #:	0

	Other Operating Costs (6400)		
	Expense Item Description	**Grant Amount Budgeted**	
1	6411 - Out-of-state travel for employees. Must be allowable per Program Guidelines and grantee must keep documentation locally.		
2	6412 - Travel for students to conferences (does not include field trips). Requires pre-authorization in writing. Specify name and purpose of conference:	$	-
3	6412/6494 - Educational Field Trip(s). Must be allowable per Program Guidelines and grantee must keep documentation locally.	$	-
4	6413 - Stipends for non-employees other than those included in 6419.	$	-
5	6419 - Non-employee costs for conferences. Requires pre-authorization in writing.	$	2,000
6	6411/6419 - Travel costs for officials such as Executive Director, Superintendent, or Local Board Members. Allowable only when such costs are directly related to the grant. Must be allowable per Program Guidelines and grantee must keep out-of-state travel documentation locally.	$	8,000
7	6495 - Cost of membership in civic or community organizations. Specify name and purpose of organization:	$	-
8	64XX - Hosting conferences for non-employees. Must be allowable per Program Guidelines, and grantee must keep documentation locally.	$	-
9	**Subtotal of other operating costs (6400) requiring specific approval:**	**$**	**10,000**
10	Remaining 6400 - Other operating costs that do not require specific approval.	$	5,000
11	**Grand Total:**	**$**	**15,000**
12	**Total Program Costs*:**	$	15,000
13	**Total Direct Admin Costs*:**	$	-

*Complete the Total Program Costs (line 12) and Total Direct Admin Costs (line 13) lines. The sum of these lines must equal the Grand Total (line 11) otherwise the field will change color to red indicating an error. These amounts will automatically populate on the Program Budget Summary worksheet.

In-state travel for employees does not require specific approval.

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Via telephone/fax/email (circle as appropriate)	By TEA staff person:

County District Number or Vendor ID:	0		Amendment #:	0

Capital Outlay (6600)

	Description and Purpose	Quantity	Unit Cost	Grant Amount Budgeted
	6669 - Library Books and Media (capitalized and controlled by library)			
1		N/A	N/A	$ -
	66XX - Computing Devices, capitalized			
2	(Enter description and brief purpose)		$ -	$ -
3			$ -	$ -
4			$ -	$ -
5			$ -	$ -
6			$ -	$ -
7			$ -	$ -
8			$ -	$ -
9			$ -	$ -
	66XX - Software, capitalized			
10	(Enter description and brief purpose)		$ -	$ -
11			$ -	$ -
12			$ -	$ -
	66XX - Equipment, furniture, or vehicles			
13	(Enter description and brief purpose)		$ -	$ -
14			$ -	$ -
15			$ -	$ -
	66XX - Capital expenditures for additions, improvements, or modifications to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance)			
16	(Enter description and brief purpose)		$	-
17	Grand Total (sum of all lines):		**$**	**-**
18	Total Program Costs*:		$	-
19	Total Direct Admin Costs*:		$	-

*Complete the Total Program Costs (line 18) and Total Direct Admin Costs (line 19) lines. The sum of these lines must equal the Grand Total (line 17) otherwise the field will change color to red indicating an error. These amounts will automatically populate on the Program Budget Summary worksheet.

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County District Number or vendor ID:			0	Amendment #	0
Grant Period:	**May 15, 2020 to September 30, 2021.**			**Fund Code/ Shared Services Arrangement: 289/379**	

			Source of Funds		
Description and Purpose	**Class/ Object Code**	**Program Cost**	**Direct Administrative Cost**	**Total Budgeted Cost**	
1	Payroll Costs	6100	$ 75,000	$ -	$ 75,000
2	Professional and Contracted Services	6200	$ 100,000	$ -	$ 100,000
3	Supplies and Materials	6300	$ 10,000	$ -	$ 10,000
4	Other Operating Costs	6400	$ 15,000	$ -	$ 15,000
5	Capital Outlay	6600	$ -	$ -	$ -
	Consolidate Administrative Funds			**No**	
6	**Total Direct Costs:**		$ 200,000	$ -	$ 200,000
7	*Indirect Costs:				$ -
8	**Total of All Budgeted Costs :**		$ 200,000	$ -	$ 200,000
	Shared Services Arrangement				
9	6493	Of All Budgeted Costs, how much will be passed to member districts of SSAs?	$ -	$ -	$ -
	Direct Administrative Cost Calculation				
10	Total of All Budgeted Costs (line 8):				$ 200,000
11	**Direct Administration** Cap per Program Guidelines (XX%):				0.05
12	Maximum amount allowable for direct administrative costs:				$ 10,000

*For current year indirect cost rates, please visit the Federal Fiscal Compliance and Reporting **Indirect Cost Rates** page.*

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. Indirect costs claimed are part of the total grant award amount, not in addition to the grant award amount. Do not submit an amendment solely for the purpose of budgeting indirect costs.

*To calculate the maximum indirect cost, please use the **Maximum Indirect Costs Worksheet** on the Grants Administration Division's Administering a Grant page.*

<table>
<tr><td colspan="2">**Additional Days School Year Planning and Execution Program**
District or Charter School Network Information Form
Full Year Redesign Cohort *(Grant Funded)*
Attachment 1

This tab should only be completed by Full Year Redesign Cohort applicants as described in the Program Overview</td></tr>
</table>

Letter of Interest for 2020-2021 ADSY Planning and Execution Program	
Instructions	
• Please submit the requested district or charter school information including information regarding the proposed campuses for Additional Days School Year	
• Input information relevant to the topic in column into **column B** (light orange cell) and follow the instructions in the cell; add additional schools as relevant below school A	
• Incomplete subsections or incorrect information are cause for rejection from this request for Letter of Interest	
• In the case of more than 5 intended schools, please submit the below information as an appendix to the Letter of Interest	
• Please use the box in row 153 to note any special circumstances that these fields do not capture	
• Please reach out to ADSY@tea.texas.gov with any questions about this document	

Application	**Applicant Response**
Please confirm this application is for a *grant-funded* Full Year Redesign opportunity	Yes
Does your district intend to ensure all ADSY participating campuses have a regular academic year calendar of at least 180 instructional days by the 2021-2022 school year?	Yes
Does your district intend to implement a full academic redesign by operating a 210 day calendar with a daily increase in student brain breaks and teacher planning by decreasing daily instructional time and extending it throughout the 210 day calendar?	Yes

District or Open Enrollment Charter School Information	**Applicant Response**
District or Charter School Name	Sierra Blana I.S.D.
District or Charter School Network ID Number	115902
Personnel	
Superintendent Name	Glenn Nathan
LOI Author Name	Glenn Nathan
LOI Author Title	Superintendnet
LOI Author Phone	9155020901
LOI Author E-mail Address	gnathan@sierrablancaisd.net
District ADSY Project Manager Name	Evelyn Loeffler
District ADSY Project Manager Title	Principal/Asst. Superintendent
District ADSY Project Manager Email Address	eloeffler@sierrablancaisd.net
District ADSY Project Manager Phone Number	9153693741
District Details	
District Overall Performance - Numeric Grade Only	71 (C)
Total Students in District	113
Total Students Anticipated to Participate in Additional Days School Year in 2021-2022 School Year	105
District Classification (Rural, Urban, Suburban)	Rural
Education Service Center Region	19
Formative or **interim assessment** planning to be used for ADSY grade levels, if known (NWEA MAP, Renaissance Star, STAAR Interims, etc...)	STAAR Interims
Current **Student Information System (SIS)** in use throughout district (TxEIS, PowerSchool, Skyward, iTCCS, District-made system, etc...)	TxEIS
List all **other TEA programs** in which the district is currently involved (i.e. Lone Star Governance, System of Great Schools, Blended Learning Grant Program etc...)	Lone Star Governance
If awarded this grant in May 2020, when does the district expect to be able to contract with technical assistance providers, given district **procurement policies**?	1-Jun-20
Is the district a District of Innovation?	No
If district is a District of Innovation, what year was the plan implemented?	N/A
If district is a District of Innovation, is the requirement for first day of school waived?	Choose "Yes" or "No"
Does the applicant and relevant district and school stakeholders commit to attending the **ADSY Kickoff Summit** in summer of 2020? *(Date and location will be shared as soon as is available)*	Yes

School Details	**No Response needed in this cell.**
Elementary (or Lower) School A	**Applicant Response**
Campus A Name	Sierra Blanca School
Campus A ID Number	115902001
Campus A Address	P.O. Box 308
Campus A Total Students	113
Lowest Grade at Campus A (i.e. "PK-3" for 3 year old Pre-K)	PK
Highest Grade at Campus A (i.e. "5" for 5th grade)	8
2019-2020 Total Instructional Days	175
Anticipated 2020-2021 Total Instructional Days	211
2019-2020 First Day of School	8/24/2020
Personnel	
Campus A Principal Name	Glenn Nathan
Campus A Principal Email Address	gnathan@sierrablancaisd.net
Campus A Principal Phone Number	9155020901
Campus A ADSY Project Manager	Evelyn Loeffler
Campus A ADSY Project Manager Title	Asst. Superintendent

Campus A ADSY Project Manager Email Address	eloeffler@sierrablanca@isd.net
Campus A ADSY Project Manager Phone Number	9153693741
School Details	
Performance Results and Economic Indicators	
Campus A Overall Performance - Numeric Grade Only	71 (C)
Percent of Students at Campus A Eligible for **Free or Reduced Price Lunch**	100%
Elementary (or Lower) School B (if applicable)	**Applicant Response**
Campus B Name	Enter Text Response
Campus B ID Number	Enter Numeric Response
Campus B Address	Enter Address
Campus B Total Students	Enter Numeric Response
Lowest Grade at Campus B (i.e. "PK-3" for 3 year old Pre-K)	Choose Numeric Response
Highest Grade at Campus B (i.e. "5" for 5th grade)	Choose Numeric Response
2019-2020 Total Instructional Days	Enter Numeric Response
Anticipated 2020-2021 Total Instructional Days	Enter Numeric Response
2019-2020 First Day of School	Enter Date (dd/mm/yy)
Personnel	
Campus B Principal Name	Enter Text Response
Campus B Principal Email Address	Enter Email Address
Campus B Principal Phone Number	Enter Phone Number
Campus B ADSY Project Manager	Enter Text Response
Campus B ADSY Project Manager Title	Enter Text Response
Campus B ADSY Project Manager Email Address	Enter Email Address
Campus B ADSY Project Manager Phone Number	Enter Phone Number
School Details	
Performance Results and Economic Indicators	
Campus B Overall Performance - Numeric Grade Only	Enter Response
Percent of Students at Campus A Eligible for **Free or Reduced Price Lunch**	Enter Percent
Elementary (or Lower) School C (if applicable)	**Applicant Response**
Campus C Name	Enter Text Response
Campus C ID Number	Enter Numeric Response
Campus C Address	Enter Address
Campus C Total Students	Enter Numeric Response
Lowest Grade at Campus C (i.e. "PK-3" for 3 year old Pre-K)	Choose Numeric Response
Highest Grade at Campus C (i.e. "5" for 5th grade)	Choose Numeric Response
2019-2020 Total Instructional Days	Enter Numeric Response
Anticipated 2020-2021 Total Instructional Days	Enter Numeric Response
2019-2020 First Day of School	Enter Date (dd/mm/yy)
Personnel	
Campus C Principal Name	Enter Text Response
Campus C Principal Email Address	Enter Email Address
Campus C Principal Phone Number	Enter Phone Number
Campus C ADSY Project Manager	Enter Text Response
Campus C ADSY Project Manager Title	Enter Text Response
Campus C ADSY Project Manager Email Address	Enter Email Address
Campus C ADSY Project Manager Phone Number	Enter Phone Number
School Details	
Performance Results and Economic Indicators	
Campus C Overall Performance - Numeric Grade Only	Enter Response
Percent of Students at Campus A Eligible for **Free or Reduced Price Lunch**	Enter Percent
Elementary (or Lower) School D (if applicable)	**Applicant Response**
Campus D Name	Enter Text Response
Campus D ID Number	Enter Numeric Response
Campus D Address	Enter Address
Campus D Total Students	Enter Numeric Response
Lowest Grade at Campus D (i.e. "PK-3" for 3 year old Pre-K)	Choose Numeric Response
Highest Grade at Campus D (i.e. "5" for 5th grade)	Choose Numeric Response
2019-2020 Total Instructional Days	Enter Numeric Response
Anticipated 2020-2021 Total Instructional Days	Enter Numeric Response
2019-2020 First Day of School	Enter Date (dd/mm/yy)
Personnel	
Campus D Principal Name	Enter Text Response
Campus D Principal Email Address	Enter Email Address
Campus D Principal Phone Number	Enter Phone Number
Campus D ADSY Project Manager	Enter Text Response
Campus D ADSY Project Manager Title	Enter Text Response
Campus D ADSY Project Manager Email Address	Enter Email Address
Campus D ADSY Project Manager Phone Number	Enter Phone Number
School Details	
Performance Results and Economic Indicators	
Campus D Overall Performance - Numeric Grade Only	Enter Response
Percent of Students at Campus A Eligible for **Free or Reduced Price Lunch**	Enter Percent

Elementary (or Lower) School E (if applicable)	Applicant Response
Campus E Name	Enter Text Response
Campus E ID Number	Enter Numeric Response
Campus E Address	Enter Address
Campus E Total Students	Enter Numeric Response
Lowest Grade at Campus E (i.e. "PK-3" for 3 year old Pre-K)	Choose Numeric Response
Highest Grade at Campus E (i.e. "5" for 5th grade)	Choose Numeric Response
2019-2020 Total Instructional Days	Enter Numeric Response
Anticipated 2020-2021 Total Instructional Days	Enter Numeric Response
2019-2020 First Day of School	Enter Date (dd/mm/yy)
Personnel	
Campus E Principal Name	Enter Text Response
Campus E Principal Email Address	Enter Email Address
Campus E Principal Phone Number	Enter Phone Number
Campus E ADSY Project Manager	Enter Text Response
Campus E ADSY Project Manager Title	Enter Text Response
Campus E ADSY Project Manager Email Address	Enter Email Address
Campus E ADSY Project Manager Phone Number	Enter Phone Number
School Details	
Performance Results and Economic Indicators	
Campus E Overall Performance - Numeric Grade Only	Enter Response
Percent of Students at Campus A Eligible for **Free or Reduced Price Lunch**	Enter Percent

If necessary, provide additional context including former campus names for accountability purposes or alternative campus approaches, if applicable

Sierra Blanca ISD is a single campus disitrict that addresses the need of learns K-12.

Sierra Blanca I.S.D. Organizational Chart.
Superintendent responsible to the School Board

Superintendent

ADSY Program Manager

Steering Committee

Principal

Faculty and Staff