



2020-2021 Additional Days School Year Planning and Execution Program
Letter of Interest (LOI) Application Due 5:00 p.m. CT, April 1, 2020

NOGA ID [REDACTED]

Authorizing legislation

Title IV, Part A, Section 4107, Texas Education Code Sec. 48.0051 INCENTIVE FOR ADDITIONAL INSTRUCTIONAL DAYS

This LOI application must be submitted via email to loiapplications@tea.texas.gov.

The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

TEA must receive the application by **5:00 p.m. CT, April 01, 2020**.

Application stamp-in date and time

Grant period from **May 1, 2020-September 30, 2021**

Pre-award costs permitted from **Not Applicable**

Required Attachments

1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)
2. All required attachments as discussed in Program Guidelines

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

N/A

Applicant Information

Organization **East Central ISD** CDN **015-911** Campus **102,103,106** ESC **20** DUNS **078488327**

Address **6634 New Sulphur Springs** City **San Antonio** ZIP **78263** Vendor ID **1741562392**

Primary Contact **Irma Jean Gaona** Email **irma.gaona@ecisd.net** Phone **210-634-6100**

Secondary Contact **Meredith Rokas** Email **meredith.rokas@ecisd.net** Phone **210-634-6143**

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

☒ LOI application, guidelines, and instructions

☒ Debarment and Suspension Certification

☒ General and application-specific Provisions and Assurances

☒ Lobbying Certification

Authorized Official Name **Roland Toscano**

Title **Superintendent of Schools**

Email **roland.toscano@ecisd.net**

Phone **210-634-6100**

Signature

Date

4/14/20

IFA # **701-20-118** SAS # **482-20**

2020-2021 Additional Days School Year Planning and Execution

Page 1 of 10

Shared Services Arrangements

Shared services arrangements (SSAs) are permitted for this grant. **Check the box below if applying as fiscal agent.**

- ☐ The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities. All participants understand that the "Shared Services Arrangement Attachment" must be completed and signed by all SSA members, and submitted to TEA before the NOGA is issued.

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- ☒ 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- ☒ 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- ☒ 3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the Program Guidelines.
- ☒ 4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- ☒ 5. The applicant provides assurance that they accept and will comply with [Every Student Succeeds Act Provisions and Assurances](#) requirements

Voluntary Summer Learning Cohort Assurances (required for Voluntary Summer Learning applicants only):

- ☒ 1. Participants will utilize Additional Days School Year funding to implement a summer learning program including at least 25 additional days with 360 operations minutes per day, and 180 instructional minutes per day dedicated to math and reading.
- ☒ 2. Program days will include additional enrichment activities such as arts, science exploration, and sports.
- ☒ 3. The Voluntary Summer Learning program will be first implemented in the summer of 2021.
- ☒ 4. Instructional minutes of summer program will be taught by a certified Texas teacher.
- ☒ 5. Teachers will be assigned students in a grade level they have taught previously during the school year. Participants will develop a rigorous selection process to recruit high performing and motivated teachers.
- ☒ 6. Participants will participate in all required data collections, including implementing interim assessments to evaluate student progress and summer slide.

CDN 015-911 Vendor ID 1741562392

Amendment # N/A

Statutory/Program Assurances (Cont.)**Full Year Redesign Cohort Assurances (required for Full Year Redesign Cohort applicants only):**

- ☐ 1. Participants will utilize Additional Days School Year funding to implement a summer learning program including at least 25 additional days with 360 operations minutes per day, and 180 instructional minutes per day dedicated to math and reading.
- ☐ 2. Participants will design a calendar with additional days on the front-end of the school year (e.g., start school year in July) so a 210-day program can be completed in time for STAAR test.
- ☐ 3. Participants will start the Full Year Redesign in the summer of 2021 as part of the 2021-2022 school year.
- ☐ 4. Participants will typically target all students on the campus for a full 210-day calendar, with a minimum of a full classroom participating in the 210-day program.
- ☐ 5. Participants will design programming to ensure students participating in the 210-day program will remain with the same teacher during the 210-day school year.
- ☐ 6. Participants will participate in all required data collections, including implementing interim assessments to evaluate student progress and summer slide.

Statutory/Program Requirements

Please select the type of cohort being applied for. Select only one of the following:

☐ **Check this box if applying for the Full Year Redesign Cohort**

☒ **Check this box if applying for the Voluntary Summer Learning Cohort**

1. ADSY Program Design: Why does the district want to join the Additional Days School Year (ADSY) Planning and Execution Program? Please specify whether the district is applying as a Voluntary Summer Learning Cohort or a Full Year Redesign district.

East Central ISD (ECISD) is applying in effort to be considered as a Voluntary Summer Learning Academy Cohort and for the mere purpose of ensuring a highly impactful Summer 2021 implementation. During the past four years, ECISD has purposefully been redesigning its entire summer program into a multifaceted, comprehensive K-12 voluntary summer program, called SUMMER@ECISD (S@E). S@E has been expanding its menu of highly engaging learning opportunities for families from across the district and evidence has shown that the district has successfully branded the program as not only an exceptional, but an expected staple of support and services to our community.

When S@E came into existence and like that of the Additional Days School Year's Voluntary Summer Program, providing equity, well-rounded enriching experiences, and supporting the district's efforts to counter summer slide were priority. In addition, ECISD unified its summer offering into one system under the S@E umbrella and created a district wide collaborative team with wrap-around services to guide and strategically design itself to efficiently and effectively service a wide range of audiences, including those not enrolled within ECISD's system and living in ECISD's surrounding areas. All these pursued efforts beautifully mirror the ADSY Voluntary Summer Learning Academy's vision, high yielding aspects, and specified program expectations

There are areas of the ADSY's Voluntary Summer Learning Academy program for which differ with ECISD's current S@E programming and appeals to the district's interest in being selected. First, ECISD values having mutually beneficial partnerships and is highly intrigued with what menu of reputable third-party vendors/resources could be choreographed specifically into S@E's Academic/Bridge programming. And even though current data shows S@E's Academic/Bridge programs serving Kinder thru 5th grade voluntary are successfully countering summer slide, only about ten percent each summer from the district's overall population are benefitting. East Central therefore views ADSY as the potential means to purposefully eliminate access barriers, enrich and accelerate the learning experiences of students.

Statutory/Program Requirements (Cont.)

2. ADSY Program Design: Describe the type of programming the district anticipates implementing as a part of the ADSY Program. For instance, a district may include proposed plans around instructional approach, operational design, target students, etc. Districts are advised to review Cohort Requirements in the application for reference.

East Central ISD's SUMMER@ECISD (S@EC) for the past four years has had a two to four-week, districtwide voluntary summer offering for incoming Kindergarten through 5th grade students called Superstar Camp. The camp is made available, on a first come first registered basis, to any of ECISD enrolled student, including Dual Language and other specialized serviced students. Annually, this full-day program (7.5 hrs.) is designed to serve 360 students by a staff of 36 content teachers, 1 special enrichment teacher, ten paraprofessionals, 2-4 summer student interns, a nurse, secretary, and a SUMMER@ECISD Coordinator. The staff are selected through an early spring vetting application process and assigned student populations aligned to their credentials, school year assignment and years of experience. In addition, the instructional staff under the supervision of the S@E Coordinator and district level S@E Director are tasked with creating and ensuring that Superstar campers are delivered high yielding, well-rounded instruction that encompasses enriched, extended learning opportunities on and off site, art exploration and the ability for their students to strategically receive scaffolded reinforcement on previously taught skills that the district's data showed as systemic deficiencies. Examples include, but not limited to social/emotional development, phonemic awareness, fluency, expository writing, math facts, math reasoning, and reading comprehension.

East Central's S@EC leaders, with ADSY's third party partners and resources, anticipates to merely replicate a similar version of Superstar Camp and host it specifically for Tier 2 and Tier 3 (bottom 15%) students from ECISD's three lowest performing elementary schools, Harmony Highland Forest, and Pecan Valley Elementary. East Central will ensure this new full-day (6+ hrs.) kindergarten to fifth grade program is designed to efficiently and effectively provide wrap around services (Child Nutrition & Transportation) for at least 7-weeks (28 days), meets the daily 180 minutes of literacy and math requirements, fosters an enriching environment, and ensures that each student receives their core instruction from vetted ECISD teachers who are applicably certified, possess the experience of teaching at their grade level, and deemed highly effective in academically growing students.

3. ADSY Program Design: Describe any prior experience with summer learning programs, extended learning time, or large change management initiatives within the district and include any relevant takeaways from implementing those programs that will be helpful in the implementation of ADSY.

East Central ISD's Superstar Camp originated from needs written six years ago into the district's Texas School Homeless Education Program (TEXSHEP) grant application. The idea was to provide twelve days of a summer enrichment program solely for second and third grade McKinney-Vento students. The majority of these students were not readers and had a variety of social as well as emotional behaviors hindering their academic development. After a very successful and highly engaging summer, the East Central community, summer teachers, campus leaders and district level administrators, including ECISD's newly appointed Superintendent of Schools, Mr. Roland Toscano, were asking, "Why is this full-day program with small student to teacher ratios, thematically designed units, and purposefully crafted on- and off-site excursions to extend learning and vocabulary development not offered to ALL?" And from this probing question, many others evolved and quickly shifted the district to strategically designing not only a way to expand the Superstar experience in the most equitable manner, but choreograph a comprehensive K-12, organizational system for all East Central ISD summer offerings to maneuver with autonomy while maximizing opportunities for the community. Over the course of the years, the systemically aligned efforts and reflective practice have grown into a habit for the district and branded SUMMER@ECISD (S@EC) as "The Place You Want To Be!" S@EC 2019 reached the highest number ever served with 2,285 registered participants.

East Central has grown itself through the years with implementing summer learning programs. S@EC leaders recognize the impact transitioning all aspects under an unified umbrella has had on the youth and its campuses, spread out over 270 square miles of rural, urban, and suburban communities and like TEA and ADSY, East Central ISD comprehends summer programming in general will always have physical, fiscal, and operational challenges. The main lessons learned are to listen, persist, pivot when needed, find value adding partners and ensure one's vital systemic support branches consistently and concurrently work together from the first day to the last day of the program. For instance, it is essential for S@EC student enrichment, sports, assessment, academic, and bridging programs to have timely wrap-around service support from the district's finance department, transportation department, health services, custodial and Child Nutrition's summer breakfast and lunch feeding program. Experience has shown to minimize communication breakdown and increase access, a S@EC Coordinator, secretary, and nurse are essential staff assignments for every site. To be energy efficient, cost share and respectful of summer maintenance schedules, the best practice is to strategically schedule as many offerings that may reasonably and appropriately be coordinated together on two to three campuses versus opening any of ECISD remaining campuses.

Statutory/Program Requirements (Cont.)

4. Commitment and Intent from Leadership: Please describe the primary district advocates and why they are committed to the ADSY Program. Please include any examples of evidence that supports this claim.

The current model of SUMMER@ECISD's K-5th grade Superstar Camp was designed with East Central ISD, Superintendent of Schools, Mr. Toscano's vision in mind. His goals for the summer programs included maximizing resources, providing a variety of highly engaging summer learning opportunities and removing barriers for access to the program. Our Federal Grants Director has consistently coordinated with our Directors of Bilingual Education and Special Education as well as Campus Principals and Pupil Service Departments to design and deliver a comprehensive program that meets the needs of our students, parents, staff, and community shareholders. Leaders serving in East Central's wrap-around services, such as library services, child nutrition and transportation, show their commitment through a variety of outreach efforts such as summer book check out, interactive performances with free book giveaways, free breakfast and lunch service as well as transportation to and from summer programs and enrichment excursions.

Collaboration of approved funding streams such as Title I, State Compensatory Education, and East Central Foundation Grant funds, have currently provided 16 days of summer instruction that the East Central community has become accustomed to annually having the opportunity to participate in. East Central's Administrative Council and its SUMMER@ECISD program desires to offer a more rigorous program that will meet the specific academic and social emotional needs of the district's most struggling learners through increased opportunities for more students.

5. Commitment and Intent from Leadership: What components of the Planning and Execution requirements does the district believe will be most helpful in leading to a successful program and why?

East Central's participation in the Voluntary Summer Learning Cohort will allow for improvement and expansion of our existing K-5th Grade Superstar Camp, as well as offer an effective launch of the summer learning opportunities East Central ISD provides. Through a partnership with TEA and the third party vendors, the Steering Committee will begin designing the Strategic Plan, Part 1 in the Fall of 2020. Beginning the planning early in the school year will reduce logistical problems and increase instructional time for students during the summer weeks. The steering committee will have sufficient representation of staff responsible for overseeing the various responsibilities of the program and site leaders will be included in this planning. Working with external vendors will give our committee a different perspective on the approach we have taken for the last few years in offering summer learning and help increase student growth through a focused program, designed to meet the academic, social and emotional needs of our students. The access to high quality, research-based, commercially available curriculum will free up teachers from having to design the curriculum to focus on differentiating the content for each student and the delivering of the fun, engaging curriculum.

Statutory/Program Requirements (Cont.)

6. Pilot Approach and Campus Selection: List the schools the district is selecting to implement ADSY and include a rationale as to why each school was selected. Include information as to why each school is suited for the specific cohort in which the district is applying.

The 2019-2020 school year was inaugural year for Harmony Elementary, Highland Forest Elementary and Pecan Valley Elementary as pre-kindergarten to 5th grade campuses. Prior to this year, each campus had the grade span of kindergarten to 3rd grade and historically struggling to meet state and federal accountability requirements. In fact, one or more of them at a time for the last three years have publicly held the classification as a "Improvement Required" campus and been required to submit Targeted Improvement Plans to the Texas Education Agency, School Improvement Division. Furthermore all three of these campuses are Title I, part A schoolwide served and carry the three highest economically disadvantaged percentages of the entire district.

In an effort to substantially increase student achievement across the district and make a cohesive effort towards changing the accountability trajectory for Harmony, Highland Forest, and Pecan Valley, the district's Administrative Council, SUMMER@ECISD program leads, and campus principals made the collective decision to officially apply as a district to be considered in the selection process of becoming ADSY's Voluntary Summer Learning Academy Cohort participants. And since East Central's SUMMER@ECISD leaders have significant experience with implementing a model similar to ADSY's, choreographing an extended version with a strategic planning team in place and third party partners as well as resources for each campus's Tier 2 and Tier 3 (bottom 15%) students is definitely worth pursuing.

7. Pilot Approach and Campus Selection: What problem is the district/school attempting to solve by launching the ADSY Program and how does additional days help solve the root cause of the problem? Please specify by school as needed.

Harmony Elementary, Highland Forest Elementary and Pecan Valley campuses, selected to participate in the Voluntary Summer Learning Cohort, experience summer learning loss, consistent with the research, as evident in the Beginning of Year results of the MAP Reading and Math Screeners. With being identified as the district's three highest economically disadvantaged campuses (Harmony 76%, Highland Forest 74%, Pecan Valley 83%), the likelihood of this trend continuing is almost definite without intervention of increased high-quality academic opportunities during times when school is not in session. East Central Curriculum & Instruction Department and campus leadership teams know that an average student might lose an average of one month in their learning. Offering additional instructional days to our lowest performing students during the summer will address the increased likelihood of summer learning loss and give students a better chance of beginning the school year closer to grade level.

All three of the identified schools experience summer slide as illustrated in the data listed below:

Campus #1: Harmony Elementary

Total Campus Change on MAP Growth English from Spring to Fall (Percentile Rank gain or loss)

Math: 1.8

Reading -3.0

Combined: -0.6

Statutory/Program Requirements (Cont.)

7. Pilot Approach and Campus Selection: Response continued.

Campus #2: Highland Forest Elementary

Total Campus Change on MAP Growth English from Spring to Fall (Percentile Rank gain or loss)

Math: -3.3

Reading: -2.4

Combined: -2.8

Campus #3: Pecan Valley Elementary

Total Campus Change on MAP Growth English from Spring to Fall (Percentile Rank gain or loss)

Math: -3.0

Reading: 0.8

Combined: -1.1

Research shows that the impact of this learning loss, compounded each year, is directly related to the struggle our students have on the state assessments given during their third grade year, especially for our students in the low-socioeconomic sub population.

8. ADSY Program Support: Project Manager - Who will lead this work at the district by serving as the ADSY Project Manager, and why is this person right for this role? Include information about the experience, background, and ability to drive student results of the ADSY Project Manager. If a Project Manager has not been identified, please provide information about how you will identify and select an ADSY Program Manager.

An ideal project manager is one who is able to efficiently and effectively manage large projects, including schedules, training, budgets, public relations, and human resources. A person with prior experience successfully leading these things, including any summer programming on a campus or within the district, would be an excellent candidate. Our selection for project manager is Mrs. Irma Jean Gaona, District Early Childhood Coordinator and Curriculum Support, who has been a campus academic facilitator, assistant principal and principal within East Central ISD. Mrs. Gaona has served the East Central community for over twenty years and is familiar with the district's Kinder through 5th grade support services, beliefs, values, community trends, and history; Thus, she possesses the skills and the visionary capacity to manage a project implementation of this specificity, size and scope. Furthermore, Mrs. Gaona is already an established team member of East Central ISD Curriculum & Instruction Department and has the direct responsibility of overseeing East Central's SUMMER@ECISD programming, which makes Mrs. Gaona the exceptional choice as it's Additional Days School Year's Voluntary Summer Learning Academy Cohort's project manager.

Statutory/Program Requirements (Cont.)

9. ADSY Program Support: Project Manager – Please describe where within the district’s organization structure the ADSY Project Manager will reside and the rationale for this placement. Please include information about how this will allow the Program Manager to facilitate ADSY program decisions, obtain cross-division support and access leadership to remove barriers.

East Central's defined ADSY Project Manager, Mrs. Irma Jean Gaona, is already directly affiliated with the Curriculum & Instruction Department and reports directly to the Executive Director of Curriculum & Instruction as the Coordinator of Early Childhood and Curriculum Support. Her office is also housed with the majority of the other East Central ISD's Curriculum & Instruction staff and has physical proximity, as needed, for any essential cross-division support and timely access to the Accountability & School Transformation Department, Elementary Instructional Specialists, Federal Programs Department, and the Special Education Department. In addition, the Curriculum & Instruction Department has established routine, weekly meetings where all its sub-department leaders report on the state of their office's work and collaborate on any cross departmental priorities; Project Manager, Mrs. Gaona will be expected to join and participate accordingly. To provide Project Manager, Mrs. Gaona, with more support, data reports, and deeper level of the district and ADSY campus needs, there will be pre-scheduled weekly meetings with the Executive Director of Curriculum & Instruction and the Coordinator of Curriculum & Instruction. It is at these meetings where individual campus needs and student performance patterns are to be transparently provided as a means to enhance or pivot programming recommendations, define curriculum necessities, and plan accordingly to ensure a successful Summer 2021 implementation. All pertinent information will be reported to the ADSY Steering Committee.

For further clarity regarding East Central staffing structures and responsibilities - See attached Organizational Chart.

10. ADSY Program Support: Steering Committee – Who will advise this work at the district by serving on the ADSY Steering Committee and why are these individuals right for this role? Please Include information about the experience, background, and cross-functional nature of the committee as well as how the committee will be governed.

East Central ISD's ADSY Program Steering Committee - Team members will put aside their preconceived notions and allegiance to their current assignments to come together for the betterment of the overall project. East Central ISD will require the involvement of campus administrators and staff, district staff and district-level specialists to develop a sustainable and scalable implementation of the Voluntary Summer Learning Cohort. Members of East Central ISD's ADSY team will have the authority to authorize changes to the current summer programs model, including designed summer curriculum or selection of new curriculum, scope and sequence, as well as any other changes deemed necessary to support innovation and risk-taking. East Central ISD also assures that this selected team are vested shareholders, who will cohesively work and support building the relational capacity with TEA and selected third-party vendors/resources as well as timely meet all statutory regulations/compliance mandates, including data submissions that come with accepting to be a ADSY Cohort and effectively implementing a ADSY Voluntary Summer Learning program.

East Central ISD's ADSY Team

Member # 1 - Mrs. Irma Jean Gaona

Title: Coordinator of Early Childhood Programs & Curriculum Support

Expertise: Previous experience as a campus principal, experience working with district grants and federal budgets as well as serving as a campus academic facilitator

CDN 015-911 Vendor ID 1741562392

Amendment # N/A

Statutory/Program Requirements (Cont.)

10. ADSY Program Support: Steering Committee – Response continued.

Member # 2 - Mrs. Meredith Rokas

Title: Director of Federal Programs

Expertise: Been with the district for 24 years and the last 13 of them as a Director who has designed and coordinate the implementation of a several districtwide systems, including SUMMER@ECISD

Member # 3 - Mrs. Alethea Masch

Title: Coordinator of Special Education

Expertise: Previous experience as campus Special Education Facilitator and teacher. Works closely with campus level administration

Member # 4 - Mrs. Jennifer Kasper

Title: Coordinator of Curriculum & Instruction

Expertise: Extensive experience in all areas of curriculum and instruction, 6 years as district coordinator, works closely with district-level content instructional specialists, previously a campus academic facilitator.

Member # 5 - Mrs. Darla Clark

Title: Coordinator of Assessment

Expertise: Served in position for over five years and has been successfully coordinating the district's state assessment program.

Equitable Access and Participation

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this program.

- ☒ The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this program.
- ☐ Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>

Additional Days School Year Planning and Execution Program
 District or Charter School Network Information Form
 Voluntary Summer Learning Cohort (Self-Funded)
 Attachment 1

**This tab should only be completed by Voluntary Summer Learning Cohort applicants as described in the Program Overview*

Letter of Interest for 2020-2021 ADSY Planning and Execution Program

Instructions

- Please submit the requested district or charter school information including information regarding the proposed campuses for Additional Days School Year
- Input information relevant to the topic in column into **column B** (light blue cell) and follow the instructions in the cell; add additional schools as relevant below school A
- Incomplete subsections or incorrect information are cause for rejection from this request for Letter of Interest
- In the case of more than 5 intended schools, please submit the below information as an appendix to the Letter of Interest
- Please use the box in row 153 to note any special circumstances that these fields do not capture
- Please reach out to ADSY@tea.texas.gov with any questions about this document

Application

Please confirm this application is for a **self-funded** Option 1 Cohort (Summer Learning Program) opportunity

Does your district intend to ensure all ADSY participating campuses have a regular academic year calendar of at least 180 instructional days by the 2021-2022 school year?

Does your district intend to implement a full day voluntary summer learning program for a minimum of 25 days in the 2021-2022 school year?

District or Open Enrollment Charter School Information

District or Charter School Name

District or Charter School Network ID Number

Personnel

Superintendent Name

LOI Author Name

LOI Author Title

LOI Author Phone

LOI Author E-mail Address

District ADSY Project Manager Name

District ADSY Project Manager Title

District ADSY Project Manager Email Address

District ADSY Project Manager Phone Number

District Details

District Overall Performance - Numeric Grade Only

Total Students in District

Total Students Anticipated to Participate in Additional Days School Year in 2021-2022 School Year

District Classification (Rural, Urban, Suburban)

Education Service Center Region

Formative or **interim assessment** planning to be used for ADSY grade levels, if known (NWEA MAP, Renaissance Star, STAAR Interims, etc...)

Current **Student Information System (SIS)** in use throughout district (TxELIS, PowerSchool, Skyward, ITCCS, District-made system, etc...)
 List all other TEA programs in which the district is currently involved (i.e. Lone Star Governance, System of Great Schools, Blended Learning Grant Program etc...)

If awarded this grant in May 2020, when does the district expect to be able to contract with technical assistance providers, given district **procurement policies**?

Is the district a District of Innovation?

If district is a District of Innovation, what year was the plan implemented?

If district is a District of Innovation, is the requirement for first day of school waived?

Does the applicant and relevant district and school stakeholders commit to attending the **ADSY Kickoff Summit** in summer of 2020?

(Date and location will be shared as soon as is available)

Applicant Response

Yes

Yes

Yes

Applicant Response

East Central ISD

015911

Roland Toscano

Meredith Rokas

Director of Federal Programs

210-634-6143

meredith.rokas@ecids.net

Irma Jean Gaona

Coordinator of Early Childhood Programs & Curriculum Support

irma.gaona@ecdsd.net

210-634-6100

C

10,116

300

Rural/Suburban

20

PreK-GOLD, Kinder-5th NWEA MAP and TX-KEA

ITCCS

Blended Learning Grant Program

September 2020

Yes

2019-2020

Yes

Yes

Additional Days School Year Planning Program District or Charter School Network Information Form

School Details		Applicant Response
Elementary (or Lower) School A		Harmony Elementary
Campus A Name		15911102
Campus A ID Number		10625 Green Lake, San Antonio, TX 78223
Campus A Address		602
Campus A Total Students		Pre-K
Lowest Grade at Campus A (i.e. "PK-3" for 3 year old Pre-K)		5
Highest Grade at Campus A (i.e. "5" for 5th grade)		171
2019-2020 Total Instructional Days		171
Anticipated 2020-2021 Total Instructional Days		8/17/2020
2019-2020 First Day of School		
Personnel		
Campus A Principal Name		Stephanie Orsak
Campus A Principal Email Address		stephanie.orsak@ecisd.net
Campus A Principal Phone Number		(210) 634-6900
Campus A ADSY Project Manager		Irma Jean Gaona
Campus A ADSY Project Manager Title		Coordinator of Early Childhood Programs & Curriculum Support
Campus A ADSY Project Manager Email Address		irma.gaona@ecisd.net
Campus A ADSY Project Manager Phone Number		210-634-6100
School Details		
Performance Results and Economic Indicators		
Campus A Overall Performance - Numeric Grade Only		D
Percent of Students at Campus A Eligible for Free or Reduced Price Lunch		76%
Elementary (or Lower) School B (if applicable)		Applicant Response
Campus B Name		Highland Forest Elementary
Campus B ID Number		15911106
Campus B Address		3736 SE Military Dr San Antonio, TX 78223
Campus B Total Students		524
Lowest Grade at Campus B (i.e. "PK-3" for 3 year old Pre-K)		PK
Highest Grade at Campus B (i.e. "5" for 5th grade)		5
2019-2020 Total Instructional Days		171
Anticipated 2020-2021 Total Instructional Days		171
2019-2020 First Day of School		August 17, 2020
Personnel		
Campus B Principal Name		Brittany Ervin
Campus B Principal Email Address		brittany.ervin@ecisd.net
Campus B Principal Phone Number		210-634-7000
Campus B ADSY Project Manager		Irma Jean Gaona
Campus B ADSY Project Manager Title		Coordinator of Early Childhood Programs & Curriculum Support
Campus B ADSY Project Manager Email Address		irma.gaona@ecisd.net
Campus B ADSY Project Manager Phone Number		210-634-6100
School Details		
Performance Results and Economic Indicators		
Campus B Overall Performance - Numeric Grade Only		F
Percent of Students at Campus A Eligible for Free or Reduced Price Lunch		74%

Additional Days School Year Planning Program District or Charter School Network Information Form

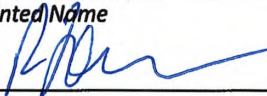
Elementary (or Lower) School C (if applicable)		Applicant Response
Campus C Name		Pecan Valley Elementary
Campus C ID Number		15911106
Campus C Address		3966 SE Military Drive, San Antonio, TX 78222
Campus C Total Students		614
Lowest Grade at Campus C (i.e. "PK-3" for 3 year old Pre-K)		PK
Highest Grade at Campus C (i.e. "5" for 5th grade)		5
2019-2020 Total Instructional Days		171
Anticipated 2020-2021 Total Instructional Days		171
2019-2020 First Day of School		August 17, 2020
Personnel		
Campus C Principal Name		Kristin Wurzbach
Campus C Principal Email Address		kristin.wurzbach@ecisd.net
Campus C Principal Phone Number		210-634-6000
Campus C ADSY Project Manager		Irma Jean Gaona
Campus C ADSY Project Manager Title		Coordinator of Early Childhood Programs & Curriculum Support
Campus C ADSY Project Manager Email Address		irma.gaona@ecisd.net
Campus C ADSY Project Manager Phone Number		210-634-6100
School Details		
Performance Results and Economic Indicators		
Campus C Overall Performance - Numeric Grade Only		C
Percent of Students at Campus A Eligible for Free or Reduced Price Lunch		83%
<i>If necessary, provide additional context including former campus names for accountability purposes or alternative campus approaches, if applicable</i>		



Attachment II: ADSY Planning and Execution Program Assurances

The table below outlines the cohort criteria for both the Voluntary Summer Learning Cohort and the Full Year Redesign Cohort of the ADSY Planning and Implementation Program. By signing this document, the district representative agrees to implement an Additional Days School Year utilizing each of the criteria outlined in their respective cohort.

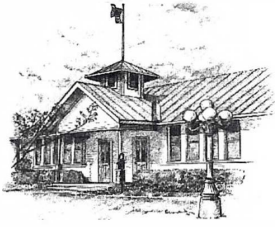
Cohort Criteria	Voluntary Summer Learning Cohort	Full Year Redesign Cohort
Instructional Criteria	<ul style="list-style-type: none"> Summer learning experiences must: <ul style="list-style-type: none"> Include at least 25 days Include at least 360 operational minutes (6 hours) per day Include at least 180 instructional minutes (3 hours) dedicated to math and reading per day Include additional enrichment activities such as arts, science exploration, and sports 	<ul style="list-style-type: none"> Design a cohesive 210-day program Update daily master schedule to increase planning time for teachers and enrichment time for students Add additional days on front-end of school year (e.g., start school year in July) so a 210-day program can be completed in time for STAAR test
Implementation Date	<ul style="list-style-type: none"> Voluntary Summer Learning program to be first implemented in the summer of 2021 	<ul style="list-style-type: none"> Full Year Redesign to start in the summer of 2021 as part of the 2021-2022 school year
Target Students	<ul style="list-style-type: none"> Campuses may target a subset of students or all students on a campus for the summer learning experience 	<ul style="list-style-type: none"> Campuses typically target all students on the campus for a full 210-day calendar Campuses may offer a 180-day track and a 210-day track within a school There must be at least a full classroom of students participating in the 210-day track to make option feasible
Target Teachers	<ul style="list-style-type: none"> Instructional minutes of summer program must be taught by a certified Texas teacher Teachers must be assigned students in a grade level they have taught previously during the school year Participants must develop a rigorous selection process to recruit high performing and motivated teachers 	<ul style="list-style-type: none"> Students participating in 210-day program must remain with the same teacher during the 210-day school year
Additional Notes	Please note: The criteria outlined above exceed the requirements to obtain HB3 additional days funding. However, they have been developed to align with existing research on how summer learning leads to improved student outcomes and are therefore required by districts applying to this application to participate in the ADSY cohort.	

Roland Toscano
Printed Name

Signature

East Central ISD
District Name
4/14/20
Date

Voluntary Summer Learning
Cohort Selection
Superintendent of Schools
Title

Note: This form must be signed by an authorized district official on record with TEA Grants.



East Central Independent School District

A tradition of quality education

BOARD OF TRUSTEES

OFFICERS

John Massengale, M.T.

President

Steve Bryant, M.T.

Vice President

Claudia Barrientos

Secretary

April 15, 2020

MEMBERS

Dell Braziel

Victor Garza

James T. Mulkey

Monique Presas

To Whom It May Concern:

SUPERINTENDENT

Roland Toscano

East Central Independent School District is applying for the Additional Days School Year Grant through the RFA process. Our purpose for applying for this grant is to positively address summer learning loss through the Voluntary Summer Learning route.

As the superintendent of East Central ISD, I support the submission of application of this grant.

Sincerely,

A blue ink handwritten signature, appearing to be 'R. Toscano', with a long horizontal flourish extending to the right.

Roland Toscano
Superintendent of Schools

6634 New Sulphur Springs Road • San Antonio, TX 78263-2500 • Phone (210) 648-7861 • Fax (210) 648-0931 • www.ecisd.net
Fax: Curriculum (210) 648-7046 • Personnel (210) 477-7880 • Student Services (210) 649-1729 • Business (210) 648-4723
Purchasing (210) 648-0034 • Food Service (210) 648-2547

*All East Central Schools Are fully accredited by the Texas Education Agency
An Equal Opportunity Employer*



East Central Independent School District

A tradition of quality education

**Harmony Elementary School
Stephanie Orsak, Principal
Laura Bippert, Assistant Principal
10625 Green Lake Drive
San Antonio, Texas 78223
210-633-0231**

April 15, 2020

To Whom It May Concern:

East Central Independent School District is applying for the Additional Days School Year Grant through the RFA process. Our purpose for applying for this grant is to positively address summer learning loss through the Voluntary Summer Learning route.

As the principal of one of the elementary schools that will participate in the pilot of this grant, I support the submission of application of this grant.

Sincerely,

Stephanie Orsak
Harmony Elementary
East Central ISD

Highland Forest Elementary



Brittany Ervin, Principal
Carrie Helmke, Assistant Principal

Yvette Rios, Academic Facilitator
Julie Garza, Counselor

April 15, 2020

To Whom It May Concern:

East Central Independent School District is applying for the Additional Days School Year Grant through the RFA process. Our purpose for applying for this grant is to positively address summer learning loss through the Voluntary Summer Learning route.

As the principal of one of the elementary schools that will participate in the pilot of this grant, I support the submission of application of this grant.

Sincerely,

Brittany Ervin, Principal

Brittany Ervin
Highland Forest Elementary
East Central ISD

3736 SE Military Drive
San Antonio, Texas 78223
(210) 333-7385
www.ecisd.net

Pecan Valley Elementary

Kristin Wurzbach, Principal
Mary Steen, Assistant Principal

Krystle Halbardier, Academic Facilitator
Tazlyn Olivier, Counselor

Heather Jost, Programs Facilitator
Janice Marney, SPED Facilitator

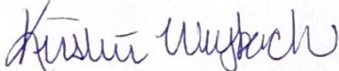
April 15, 2020

To Whom It May Concern:

East Central Independent School District is applying for the Additional Days School Year Grant through the RFA process. Our purpose for applying for this grant is to positively address summer learning loss through the Voluntary Summer Learning route.

As the principal of one of the elementary schools that will participate in the pilot of this grant, I support the submission of application of this grant.

Sincerely,



Kristin Wurzbach
Principal

Pecan Valley Elementary
East Central ISD

3966 E. Southcross
San Antonio, Texas 78222
(210) 333-1230
www.ecisd.net

Irma Jean Gaona
14030 FM 775, Floresville, TX Home: (210) 724-0451 Email: irma.gaona@ecisd.net

EXPERIENCE

- 6/2019-Present **East Central ISD**
Early Childhood Coordinator and Curriculum Support, ECISD Central Office
- Coordinate the Early Childhood Education program throughout the district
 - Coordinate professional development for PK teachers and administrators
 - Collaborate with the Executive Director of Curriculum and Instruction to administer the PreK 4 SA grant budget and activities
 - Collaborate with campus administrators to support the implementation of district-approved PK curriculum
 - Serve as a resource to campus personnel in all areas related to early childhood curriculum and instruction and mentoring/induction
 - Coordinate the district-wide Community Education Program, to include Summer@ECISD
 - Oversee the instructional offerings at after-school elementary programs
 - Oversee implementation of the district student growth measures guidelines and procedures as part of the teacher evaluation process, as well as provide training and support to campus staff as needed
 - Oversee the district mentoring/induction and buddy program and budget
- 8/2015-5/2019 **East Central ISD**
Principal, Highland Forest Elementary
- Responsible and accountable for ensuring the fidelity of district curriculum programs and initiatives
 - Communicate and promote expectations to staff and students for high-level performance
 - Ensure the effective and quick resolution of conflicts
 - Foster collegiality and team building among staff members and encourage their active participation in decision-making and in planning professional development activities
 - Develop and set annual campus performance objectives, utilizing a campus planning process and the site-based decision-making committee
 - Interview, select, and orient new staff
 - Observe employee performance, record observations, and conduct evaluation conferences with staff
 - Make recommendations to Superintendent on termination, suspension, or nonrenewal of employees assigned
 - Prepare and submit the school's budgetary requests and monitors expenditures of funds
 - Develop campus budgets based on documented program needs, estimated enrollment, personnel and other fiscal needs. Keep programs within budget limits. Maintain fiscal control and accurately report fiscal information
 - Maintain all reports, records, and other documents required by district policy or by law.
 - Demonstrate awareness of school and community needs and initiate activities to meet those needs; articulate the school's mission to the community and solicit its support in realizing the mission; encourage community and parental involvement
- 5/2014-7/2015 **East Central ISD**
Principal, East Central Development Center
- See above
- 8/2012-5/2014 **East Central ISD**
Assistant Principal, Pecan Valley Elementary
- Assume responsibility for the well-being of the school in the absence of the principal

- Help principal develop, maintain, and use information systems to track data and monitor progress on campus performance objectives and academic excellence indicators
- Participate as a member of the campus leadership team, building capacity in others to develop the school as a learning organization
- Serve as a resource providing instructional guidance to staff based on district/campus beliefs, mission and vision
- Supervise students before, during and after school including bus duty
- Implement the Student Code of Conduct
- Assist in plant maintenance, safety drills and inspections
- Assist in professional development of staff
- Participate in development and evaluation of educational programs
- Promote the use of technology in the teaching/learning process
- Prepare duty rosters for school staff
- Assist with supervision of paraprofessional staff

East Central ISD

2/2000-8/2012

No Child Left Behind Facilitator, Pecan Valley Elementary

- Provide assistance to administrators and teachers in developing and maintaining exemplary instruction
- Screen and recommend programs and methodologies for use
- Recommend expenditures relating to special materials, consultant services, and instructional materials
- Provide liaison between school and central office instructional staff
- Assist with the development and implementation of campus goals
- Plan and present campus staff development
- Assist in interpreting school programs to the community
- Assume responsibility for curriculum materials
- Assist with student tutoring
- Effectively and efficiently disperse and communicate curriculum information to staff
- Participate in leadership meetings
- Assist with coordination of the campus new teacher induction training including the mentor/mentee training throughout the school year
- Participate in the campus RTI processes
- Coordinate district assessment testing on campus
- Coordinate campus extended day/summer school programs
- Work with administration in the development of Campus Improvement Plan and master schedule

East Central ISD

8/1996-2/2000

2nd & 3rd Grade Teacher, Pecan Valley Elementary

EDUCATION

1992-1996

UNIVERSITY OF TEXAS AT SAN ANTONIO

Interdisciplinary Studies, Early Childhood

2006-2008

TEXAS A & M UNIVERSITY AT KINGSVILLE

Educational Administration



East Central Independent School District

A tradition of quality education

BOARD OF TRUSTEES

OFFICERS

President

John Massengale

Vice President

Steve Bryant

Secretary

Claudia Barrientos

MEMBERS

Dell Brazier

Victor Garza

James T. Mulkey

Monique Presas

SUPERINTENDENT

Roland Toscano

April 15, 2020

To Whom It May Concern:

East Central Independent School District is applying for the Additional Days School Year Grant through the RFA process. Our purpose for applying for this grant is to positively address summer learning loss through the Voluntary Summer Learning route.

As the Project Manager of this grant, I support the submission of application of this grant.

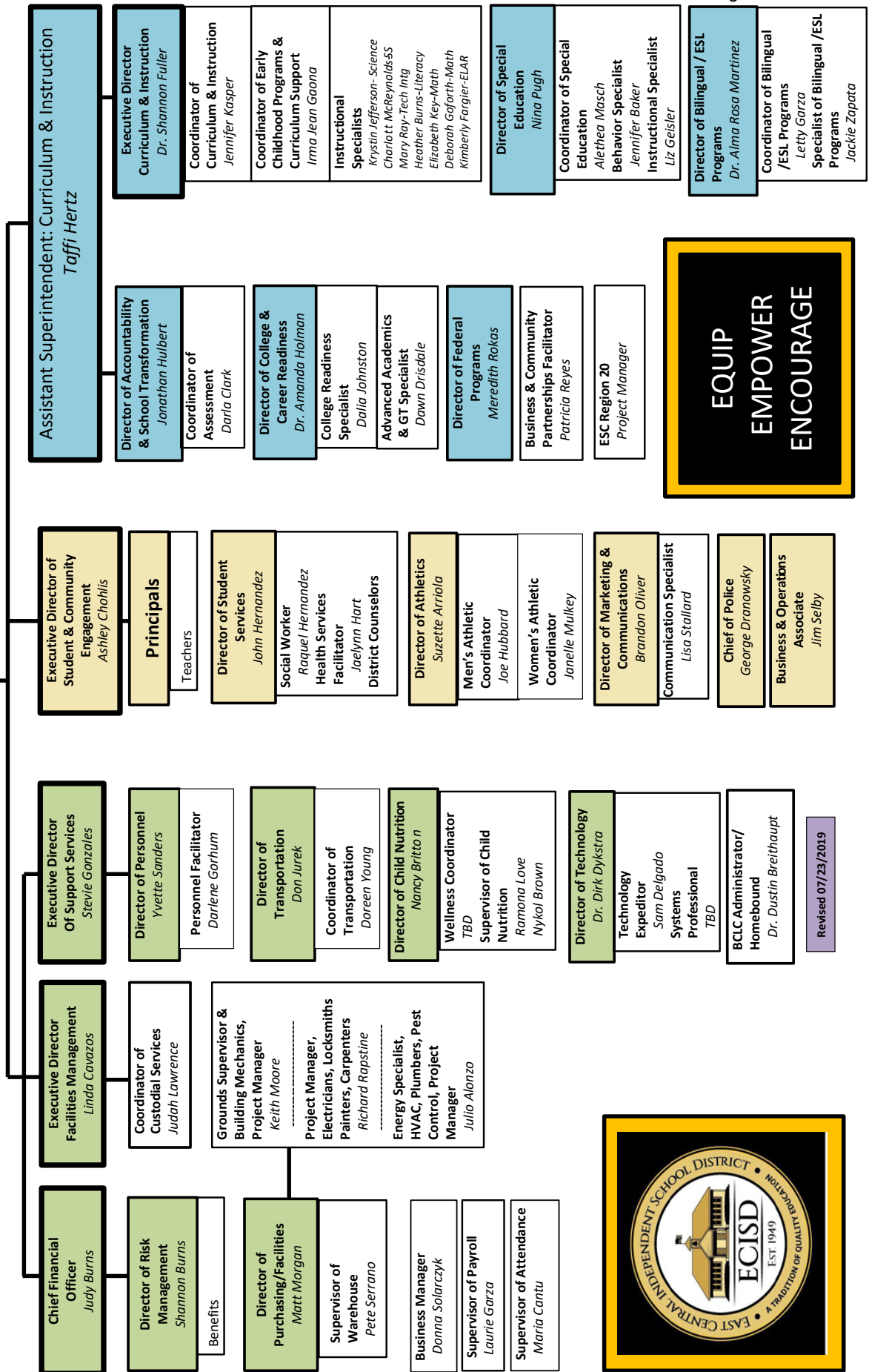
Sincerely,

Irma Jean Gaona
Coordinator of Early Childhood Programs & Curriculum Support
East Central ISD

EAST CENTRAL I.S.D. ORGANIZATIONAL CHART 2019-2020

Board of Trustees

Superintendent of Schools Roland Toscano



Attachment VII: District Organizational Chart