

Schedule Status: Complete

Informal Discretionary Comp

Application ID:0040480336180001



Organization: LUBBOCK ISD
Campus/Site: N/A
Vendor ID: 1756001989

County District: 152901
ESC Region: 17
School Year: 2026-2027

SAS#: EAFIAA27

2026-2027 Effective Advising Framework Implementation Year 1 App

General Information GS2000 - Certify and Submit

Due: 06/16/2026 11:59 PM
Application Status: Submitted

Amendment #: 00
Version #: 01

Description	Required	Status	Last Update
General Information			
GS2100 - Applicant Information	*	Complete	06/16/2026 03:18 PM
GS2300 - Negotiation Comments and Confirmation		New	
Program Description			
PS3013 - Program Plan	*	Complete	06/16/2026 03:18 PM
PS3014 - Program Narrative	*	Complete	06/16/2026 03:49 PM
Program Budget			
BS6001 - Program Budget Summary and Support		New	
BS6101 - Payroll Costs		New	
BS6201 - Professional and Contracted Services		New	
BS6401 - Other Operating Costs		New	
BS6501 - Debt Services		New	
BS6601 - Capital Outlay		New	
Provisions Assurances and Certifications			
CS7000 - Provisions, Assurances and Certifications	*	Complete	06/16/2026 03:49 PM

Certification and Incorporation Statement

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable Federal and State laws and regulations; application guidelines and instructions; the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules submitted. It is understood by the applicant that this application constitutes an offer and, if accepted by the Texas Education Agency or renegotiated to acceptance, will form a binding agreement.

Authorized Official

Select Contact:

Select One

or

Add New Contact

First Name: Kathy

Initial:

Last Name: Rollo

Title: Superintendent

Phone: 806-219-0070

Ext:

E-Mail: kathy.rollo@lubbockisd.org

Submitter Information

First Name: Lane

Last Name: Sobehrad

Approval ID: lane.sobehrad

Submit Date and Time: 06/16/2026 03:49:59 PM

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General Information GS2100 - Applicant Information

Part 1: Organization Information

A. Applicant		
Organization Name: LUBBOCK ISD		
Mailing Address Line 1: 1628 19TH ST		
Mailing Address Line 2:		
City: LUBBOCK	State: TX	Zip Code: 79401

B. Unique Entity Identifier (SAM)
UEI (SAM): S9DZAL4BFED8

Part 2: Applicant Contacts

A. Primary Contact			Select Contact:	Select One ▼	or	Add New Contact
First Name: Lane	Initial:	Last Name: Sobehrad				
Title: Coordinator of Research and Innovation						
Telephone: 806-219-0089	Ext.:	E-Mail: lane.sobehrad@lubbockisd.org				

B. Secondary Contact			Select Contact:	Select One ▼	or	Add New Contact
First Name: Kathy	Initial:	Last Name: Rollo				
Title: Superintendent						
Telephone: 806-219-0070	Ext.:	E-Mail: kathy.rollo@lubbockisd.org				



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2026-2027 Effective Advising Framework Implementation Year 1 App**General Information
GS2300 - Negotiation Comments and Confirmation****Part 1: General Comments****General Comments (TEA Use Only)****Part 2: Negotiation Items**

This schedule is for TEA to document any required changes and communications to the applicant in the event this application requires negotiation. It will also require applicants to acknowledge that they have made the changes requested.

Applicants: For all negotiation notes below, please make the requested changes in the grant application itself.

- Please do check the "Change Completed" box.
- Please do not enter information in the "Grantee Comments" section, unless you are specifically instructed to do so.

Negotiation Items

1.	Date:	Schedule: Select One
TEA Negotiation Note: 		
Grantee Comments: 		☐ LEA Completed Change

Add Row

Delete Row

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Program Description PS3013 - Program Plan

Statutory Assurances and Focus Area Selection

A. Statutory Assurances

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

- ☒ The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this IDC will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- ☒ The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public
- ☒ The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2026-2027 Effective Advising Implementation Year 1 Grant Program Guidelines.
- ☒ The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2026-2027 Effective Advising Implementation Year 1 Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- ☒ The applicant provides assurance that curriculum will be appropriately aligned to regional labor market supported CTE programs of study.
- ☒ The applicant provides assurance to provide data to TEA on student completion of courses through the Fall PEIMS Collection Process.
- ☒ The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.



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Program Description PS3014 - Program Narrative

Please include complete responses for each question below.

A. Summary of Program

1. Provide an overview of the program to be implemented with grant funds, including: • The district's mission, vision, and long-term goals for effective advising. • How the program will address the specific needs identified through the EAF Diagnostic Tool. • How the program will foster innovation in CTE programming and/or promote career pathways aligned to high-skill, high-wage careers or industries.

Lubbock ISD, in partnership with ESC 17, is seeking further support from the Effective Advising Framework to address three identified service gaps:

(1) Partnering with ESC 17 to create a broadened plan of support for implementation;

(2) on the SY 24-25 TAPR, Lubbock ISD's IBC rate is 32.2%, the Texas average of 34.9%. This gap is closing swiftly as Lubbock ISD is working intentionally towards the EAF CTE goals; and

(3) as the district focuses on the levers of this grant, Lubbock ISD's TSI and Dual Credit Completion rates are climbing. The '24-'25 district TSI success rate (73.2%) is significantly higher than the state average (57.4%), Lubbock ISD's dual credit completion rate (15.8%) is significantly lower than the state average (25.1%). Lubbock ISD is outperforming the region in TSI success rate and is underperforming the region regarding Dual Credit Completion. EAF will delve into this phenomenon during implementation.

Through EAF, Lubbock ISD aims to continue to provide the stakeholders with an enhanced understanding of CTE programs of study; better awareness of post-secondary opportunities; and improved exposure to high demand career occupations for underrepresented students. Lubbock ISD's current advising practices primarily include inconsistent 1:1 visits with students, especially in middle school, and a more regular cadence of meetings with high school students that increase in frequency as they move up in grade level. In addition, 5 of our 9 middle sch

B. Qualifications and Experience for Key Personnel

Identify the following:

1. EAF Coach – Who is the EAF Coach? What is the ESC fee for the contracted support?

Kristen Lewis, contracted via ESC 17.

2. EAF Project Lead – Who is the EAF Project Lead and how do they meet the qualifications outlined in the Program Elements for this position?

The EAF Project Lead will be Dr. Cicely Alexander, Executive Director of Counseling and College and Career Readiness Department. Dr. Alexander was the EAF Project Lead for the EAF Planning Grant and will also be the Project Lead for the implementation year. Dr. Alexander is a district employee who has an understanding of comprehensive school counseling programs. Dr. Alexander is in positive standing with Lubbock ISD and serves in an administrator role.

3. District Commitment – How will the district ensure the EAF Project Lead has the appropriate time and capacity to lead this project? How will the district ensure the steering committee provides the necessary support to the EAF Project Lead?

Dr. Alexander was the Project Lead for the Planning Year of the EAF Grant. She has the full support of Lubbock ISD Superintendent, Dr. Kathy Rollo and Chief Academic Officer Misty Rieber. They have given Dr. Alexander flexibility to ensure the Steering Committee has the time, support and guidance needed for implementation. In addition, EAF is aligned with our District Improvement Plan, which seeks a increase in CTE perserverence and post-secondary enrollment.

4. Steering Committee - What structures will the EAF Project Lead use to lead the steering committee meetings? How often will the steering committee meet? How will the EAF Project Lead ensure EAF priorities are implemented, and grant deliverables are completed on time?

The EAF Project Lead will review the goals and deliverables at the beginning of each meeting.

The EAF steering committee will meet bi-weekly. During the bi-weekly meetings the strategies for implementing the priority goals will be reviewed and progress will be measured to ensure completion. Dr. Alexander is the direct supervisor of all counselors in Lubbock ISD. As EAF is a systemwide change, Dr. Alexander is incorporating this work as part of the district's annual training schedule and employee expectations for succeeding school years.



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Program Description PS3014 - Program Narrative

C. Goals, Objectives and Strategies

Indicate the four EAF Priorities the district will implement in the 2026-2027 school year that were developed using the EAF Gap Analysis Tool. For each EAF Priority, include the following: a description of the EAF Priority to be implemented, the aligned SMART student outcome goal, the targeted grade level(s), and the targeted advising development area or focus area. What activities/strategies will be implemented to meet the goal for this priority?

1. Provide the information above for the district's first EAF Priority.

5th grade students will participate in a personal interests inventory that will guide students in a direction that focuses on their interest. By the end of the 2026-2027 pilot year, elementary counselors will administer personal interest inventory surveys to 25% or more of all 5th grade students.

Personal awareness and career identification are critical factors in supporting an aligned advising framework. This will prepare students for making 6th grade course scheduling choices.

To meet this goal, the district will prioritize engaging all 5th grade students during the scheduled career exploration week and participate in the personal Interest Survey. This survey will be created by the EAF to ensure consistent data across the district. This will increase the reliability and the validity in the results by using the same tool across the district.

2. Provide the information above for the district's second EAF Priority.

8th-grade students will prioritize key career-readiness components that address student needs, optimize outcomes, and ensure long-term sustainability by focusing on career exploration by utilizing Texas Workforce Commission webinars about career pathways, partnering with local Universities for work-based learning experiences, and engaging families with the LEARN INC platform to assist with post-secondary enrollment support. These components will introduce students to career pathways, endorsements, and graduation options while supporting early awareness of how middle school learning connects to future opportunities. By the end of 2026-2027, we will increase the percentage of 8th grade students who took a career exploration course and enrolled in a CTE course in 9th grade from 16% to 21%.

8th graders are at a critical decision point for high school course selection and early career exploration. Focusing on career-readiness components helps meet their developmental and academic planning needs.

5th and 8th grade students will be provided opportunities to tour the ATC and Agri-STEM complex to see what career pathways are provided by the District. The EAF will be the accountability agents to put systems in place to monitor that the students are provided opportunities to explore the career pathways and will be provided support when completing the personal graduation plan (PGP) to cover CTE courses.

3. Provide the information above for the district's third EAF Priority.

10th-grade students will prioritize career exploration through structured, low-risk work-based learning (WBL) experiences that connect classroom learning to the world of work. Experiences will include job shadowing, workplace tours, guest speakers, mock interviews, and school-based enterprises. These experiences will expose students to diverse career pathways, increase engagement through real-world applications, and support early development of career awareness and foundational employability skills. By the end of 2026-2027, we will increase the percentage of 10th grade students who were exposed to WBL experiences in their CTE courses from 14% to 25%.

10th grade students are at a pivotal point in their decision making. As students are exposed to different industries and WBL opportunities, they become more connected to industry pipelines and future career choices. During Year 1 of Implementation, students will have greater opportunities to hear guest speakers from local businesses and industries, participate in field trips to explore career options in a hands-on environment, and engage with mentors about their opportunities after graduation.

4. Provide the information above for the district's fourth EAF Priority.

The district will offer parent/guardian education webinars and informational sessions focusing student mental health and youth support services in alignment with the needs identified via the district's Family Engagement survey. These sessions will be conducted by professionals from Texas Tech University's Health Science Center's (TTUHSC) Education Outreach Services. Session facilitators will provide parent/guardian attendance information to the district. By the end of 2026-2027, 100% of parents will be provided access to these support services, and 100% of parents will complete exit surveys for services provided by TTUHSC.

We are fulfilling a need identified by parents on the parent engagement survey in hopes of positively impacting our board's priorities incorporated into our district improvement plan.



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Program Description PS3014 - Program Narrative

D. Performance and Evaluation Measures

1. For each of the four EAF Priorities indicated above, describe how you will monitor progress throughout the year to ensure successful implementation so that student outcome goals are met. Include in your response the types of data used to monitor progress, the tools that will be used to collect and analyze data, and the process for reflecting on the data.

The EAF Steering Committee will create a spreadsheet to monitor progress to see where tasks are not being completed. If tasks are not being completed Dr. Alexander can address areas in Counselor calls and provide support during quarterly mentor meetings for counselors. The plan will be expected to be met with fidelity knowing that adjustments and pivots might be made. Any adjustments and pivots made to any of the original goals will be evaluated by the EAF Steering committee and will be communicated with Cabinet and TEA. Data sources to monitor project progress include:

Engagement survey
Enrollment data (8-9th grade course selection)
Student inventory
Student choice sheets
Requesting reports from Frontline indicating student schedules
Requesting data from teachers to confirm Students have completed personal interest surveys.



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Program Description PS3014 - Program Narrative

E. Budget Narrative

Describe how the proposed budget will meet the goals of the proposed program. For each category below, include the following: What is the budget amount for this category? What expenses are being proposed for this category? How does each expense align to one or more EAF priority? If applicable, include explanation of pay rates and hours expected for services rendered.

1. Payroll (Enter N/A or \$0 if this category does not apply)

\$45,025

This budget includes stipends for EAF and extra duty for counselors who will be implementing EAF actionable items that may need to happen outside of their work hours.

Add in \$200 stipend for every counselor, minus Project Lead and Counselors on the Steering Committee) to support this lift to be dispersed one time

2. Professional and Contract Services (Enter N/A or \$0 if this category does not apply)

\$10,000

Amount will be used to support the ESC 17 employee.

3. Supplies and Materials (Enter N/A or \$0 if this category does not apply)

\$21,475.00

Software program (Notehouse or CounselTRACC) that will allow Counselors to individually track contact with students and services provided. The program streamlines documentation workflows so counselors can spend less time typing up records and more time engaging directly with their students or clients.

This includes being able to document career interest inventory for students and enrolling in CTE courses as they continue to high school.

4. Other Operating Costs (Enter N/A or \$0 if this category does not apply)

\$23,500

Costs will support sending counselors to conventions and training where they are supported and are provided additional education on implementing CTE best practices. The amount also supports field trips for students who are able to see/explore CTE opportunities.

5. Debt Service (Enter N/A or \$0 if this category does not apply)

\$0

6. Capital Outlay (Enter N/A or \$0 if this category does not apply)

\$0

7. Provide the sum of all requested costs including any administrative costs here. Please provide only the total costs and no additional narrative.

\$100,000

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Program Description PS3014 - Program Narrative



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Program Budget BS6001 - Program Budget Summary and Support

Statutory Authority: Strengthening Career and Technical Education for the 21st Century Act, PL 115-224.

Part 1: Available Funding

Available Funding	
Description	26-27 EAF Implementation Yr1
1. Fund/SSA Code	244
2. Planning Amount	
3. Final Amount	
4. Carryover	
5. Reallocation	
Total Funds Available	

Part 2: Budget Summary

A. Budgeted Costs		
Description	Class/ Object Code	26-27 EAF Implementation Yr1
1. Consolidated Administrative Funds		☐ Yes ☐ No
2. Payroll Costs	6100	
3. Professional and Contracted Services	6200	
4. Supplies and Material	6300	
5. Other Operating Costs	6400	
6. Debt Services	6500	
7. Capital Outlay	6600	
8. Operating Transfers Out	8911	
Total Direct Costs		
9. Indirect Costs		
Total Budgeted Costs		
Total Funds Available Minus Total Costs		
10. Payments to Member Districts of SSA	6493	

B. Pre-Award Costs

Part 2B Pre-Award Costs is hidden because it does not apply to the funding source(s) for this grant application.



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Program Budget
BS6001 - Program Budget Summary and Support

C. Breakout of Direct Admin Costs				
Enter amounts in Direct Admin Costs fields if applicable.				
Description	Class/ Object Code	26-27 EAF Implementation Yr1		
		Program Costs	Direct Admin Costs	Total Costs
1. Payroll Costs	6100			
2. Professional and Contracted Services	6200			
3. Supplies and Material	6300			
4. Other Operating Costs	6400			
5. Debt Services	6500			
6. Capital Outlay	6600			
7. Operating Transfers Out	8911			
Total				

2026-2027 Effective Advising Framework Implementation Year 1 App

Program Budget BS6101 - Payroll Costs

Part 1: Total Payroll Costs

Payroll costs entered on BS6001	
Total Payroll Costs	26-27 EAF Implementation Yr1

Part 2: Number and Type of Positions

A. Administrative Support or Clerical Staff	
Position Type	26-27 EAF Implementation Yr1
1. Administrative support or clerical staff (integral to program)	

B. LEA Positions	
Position Type	26-27 EAF Implementation Yr1
1. Professional staff	☐
2. Paraprofessionals	☐
3. Administrative support or clerical staff (paid by LEA indirect cost)	☐

C. Campus Positions	
Position Type	26-27 EAF Implementation Yr1
1. Professional staff	☐
2. Paraprofessionals	☐
3. Administrative support or clerical staff (paid by LEA indirect cost)	☐

Part 3: Substitute, Extra-Duty, Benefits

Substitute, Extra-Duty, Benefits	
1. For schoolwide personnel (includes staff salary, extra-duty pay/beyond normal hours, and substitutes for staff positions at schoolwide campuses)	☐
2. Extra duty pay/beyond normal hours for positions not indicated above	☐
3. Substitutes for public and charter school teachers not indicated above	☐
4. Stipends for positions not indicated above	☐

Part 4: Confirmation of Payroll Requirements

Confirmation of Payroll Requirements	
1. ☐ The grantee certifies the federally funded portion of this position and duties are reasonable, necessary, allowable and allocable under the applicable federal fund source. The grantee further certifies that it is in compliance with the federal supplement, not supplant provision applicable to each federal fund source. The grantee assures the grant-funded portion of this position and duties meet the purpose, goals, and objectives of the federal fund source. Documentation must be maintained locally by the grantee that clearly demonstrates the allowable and supplemental nature of the position, as required by each federal fund source, and will provide such documentation to TEA upon request.	



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Program Budget BS6201 - Professional and Contracted Services

Part 1: Professional and Contracted Services

Budgeted Costs		
Description	Class/Object Code	26-27 EAF Implementation Yr1
1. Rental or Lease of Buildings, Space in Buildings, or Land	6269	
2. Professional and Consulting Services	6219 6239 6291	
Subtotal Professional and Contracted Services Costs		
Remaining 6200 Costs That Do Not Require Specific Approval		
Total Professional and Contracted Services Costs		

Part 2: Direct Administrative Costs

Part 2 Breakout of Direct Administrative Costs is hidden because it does not apply to the funding source(s) for this grant application.

Part 3 : Itemized Professional and Consulting Services

Itemized Professional and Consulting Service (6219, 6239, 6291)	
Description	26-27 EAF Implementation Yr1
1. Service:	
Specify Purpose:	
Add Item Delete Item	
Total Professional and Consulting Services Costs	



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Program Budget BS6401 - Other Operating Costs

Part 1: Other Operating Costs

Budgeted Costs		
Description	Class/ Object Code	26-27 EAF Implementation Yr1
1. Out-of-State Travel for Employees LEA must keep documentation locally.	6411	
2. Travel for Students to Conferences (does not include field trips) LEA must keep documentation locally.	6412	
3. Educational Field Trips LEA must keep documentation locally.	6412 6494	
4. Stipends for Non-employees other than those included in 6419 LEA must keep documentation locally.	6413	
5. Travel Costs for Officials such as Executive Director, Superintendent, or Board Members Allowable only when such costs are directly related to the grant. If Out-of-State Travel, LEA must keep documentation locally.	6411 6419	
6. Non-Employee Costs for Conference LEA must keep documentation locally.	6419	
7. Hosting Conferences for Non-Employees LEA must keep documentation locally.	64xx	
Subtotal Other Operating Costs		
Remaining 6400 Costs That Do Not Require Specific Approval		
Total Other Operating Costs		

Part 2: Direct Administrative Costs

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2026-2027 Effective Advising Framework Implementation Year 1 App**Program Budget
BS6501 - Debt Services****Part 1: Subscription-Based Information Technology Arrangement (SBITA) and Capital Lease Liability Costs**

Budgeted Costs		
Description	Class/ Object Code	26-27 EAF Implementation Yr1
1. SBITA Liability - Principal	6514	
2. SBITA Liability - Interest	6526	
3. Capital Lease Liability - Principal	6512	
4. Capital Lease Liability - Interest	6522	
5. Interest on Debt	6523	
Total Debt Service Costs		

Part 2: Description of SBITA

Subscription	
☐	1. SBITA Description: Subscription Cost: Fund Source: Select One Contract Start Date: Contract End Date:
Add Item Delete Item	

Part 3: Description of Property

Property	
☐	1. Property Description: Property Value: Fund Source: Select One Contract Start Date: Contract End Date:
Add Item Delete Item	



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Program Budget BS6601 - Capital Outlay

Part 1: Capital Expenditures

Budgeted Costs	
Description	26-27 EAF Implementation Yr1
1. Library Books and Media (Capitalized and Controlled by Library)	
2. Capital Expenditures for Additions, Improvements, or Modifications to Capital Assets Which Materially Increase Their Value for Useful Life (not ordinary repairs and maintenance)	
3. Furniture, Equipment, Vehicles or Software Costs for Items in Part 2	
Total Capital Outlay Costs	

Part 2: Furniture, Equipment, Vehicles or Software

Items	
☐ 1. Generic Description:	Number of Units:
Fund Source: Select One	Total Costs:
Describe how the item will be used to accomplish the objective of the program: 	

Add Item

Delete Item



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Provisions Assurances CS7000 - Provisions, Assurances and Certifications

Provisions, Assurances and Certifications	
1. ☒ I certify my acceptance and compliance with all General and Fiscal Guidelines.	General and Fiscal Guidelines
2. ☒ I certify my acceptance and compliance with all Program Guidelines.	Program Guidelines
3. ☒ I certify my acceptance and compliance with all General Provisions and Assurances requirements.	General Provisions and Assurances
4. ☒ I certify I am not debarred or suspended. ☒ I also certify my acceptance and compliance with all Debarment and Suspension Certification requirements.	Debarment and Suspension Certification
5. Choose the appropriate response for Lobbying Certification:	
a. ☒ I certify this organization does not spend federal appropriated funds for lobbying activities and certify my acceptance and compliance with all Lobbying Certification requirements.	Lobbying Certification
b. ☐ This organization spends non-federal funds on lobbying activities and has attached the required OMB Disclosure of Lobbying Activities form, as described below.	
Instructions for completing and attaching the Disclosure of Lobbying Activities form. • Print and sign the form. • Scan the signed form and save it to your desktop. • Click the Attach Files icon on the Table of Contents page to attach your signed form to this eGrants application.	

SSA Funding Report

Region	County District	Organization	ADC Submitted Date								
				R:	R:	R:	R:	R:	R:	R:	R:
Total:				R: \$0	R: \$0	R: \$0	R: \$0	R: \$0	R: \$0	R: \$0	R: \$0