



2024-2025 Summer Career and Technical Education Grant
Informal Discretionary Competition (IDC) Application Due 11:59 p.m. CT, April 9, 2025

NOGA ID

Authorizing legislation

General Appropriations Act, House Bill 1, Article IX, Section 18.114(c)(v)

This IDC application must be submitted via email to competitivegrants@tea.texas.gov.

The IDC application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

TEA must receive the application by **11:59 p.m. CT, April 9, 2025**.

Grant period from **May 29, 2025 - September 30, 2025**

Pre-award costs permitted from **Not Permitted**

Application stamp-in date and time

Required Attachments

1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)

See the Program Guidelines for for additional attachment information.

Select Focus Area (Applicants May Select One or Both Focus Areas)

☐ Focus Area 1: Career and Technical Education Course

☒ Focus Area 2: Work-Based Learning Experiences

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

Applicant Information

Organization Jasper Independent School District CDN 121904 ESC 5 UEI 080853849

Address 128 Park St. City Jasper ZIP 75951 Vendor ID 1746001456

Primary Contact Nicole Colvin Email nicole.colvin@jasperisd.net Phone 409-382-1017

Secondary Contact Amber Meyers Email amber.meyers@jasperisd.net Phone 409-382-1024

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

☒ LOI application, guidelines, and instructions

☒ Debarment and Suspension Certification

☒ General and application-specific Provisions and Assurances

☒ Lobbying Certification

Authorized Official Name John Seybold Title Superintendent

Email seybold@jasperisd.net Phone 409-384-2401

Signature  Date 4/8/2025

Shared Services Arrangements

☐ Shared services arrangements (SSAs) are permitted for this grant. **Check the box below if applying as fiscal agent.**

The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities. All participants understand that the "Shared Services Arrangement Attachment" must be completed and signed by all SSA members, and submitted to TEA before the NOGA is issued.

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- ☒ 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this IDC will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- ☒ 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- ☒ 3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2024-2025 Summer Career and Technical Education Grant Program Guidelines.
- ☒ 4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2024-2025 Summer Career and Technical Education Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- ☒ 5. The applicant provides assurance that curriculum will be appropriately aligned to regional labor market supported CTE programs of study.
- ☒ 6. The applicant provides assurance to provide data to TEA on student completion of courses through the Fall PEIMS Collection Process.
- ☒ 7. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.

Summary of Program (Focus Area 1)

Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the program will address the mission and needs.

Summary of Program (Focus Area 2)

Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the program will address the mission and needs.

Jasper ISD is seeking funding through Focus Area 2 of the Summer CTE Grant to enhance career and technical education opportunities at the Deep East Texas College and Career Academy (DETCCA). DETCCA serves as a consortium of six school districts—Jasper ISD, Burkeville ISD, Newton ISD, Kirbyville CISD, Woodville ISD, and Spurger ISD—collectively supporting over 7,000 students across Deep East Texas. This initiative aims to introduce dynamic, hands-on learning experiences that prepare students for high-demand, high-wage careers in the region.

Program Overview/Internship Program Details

To enhance student engagement and workforce readiness, we propose a six-week summer internship program offering immersive, real-world experience in Plumbing, Networking Systems, Welding, Teaching/Training, and Healthcare Therapeutic pathways. Hosted by Jasper ISD, this program will provide hands-on opportunities for 24 rising 11th- and 12th-grade students, selected from across the six member districts to ensure equal representation and industry exposure.

Student Roles & Work-Based Learning

Interns will take on meaningful roles aligned with their career pathways, working with IT departments, local hospitals, summer school classrooms, plumbing companies and industry experienced welders. Each student will be supervised by DETCCA-assigned work-based learning coordinators, ensuring structured guidance and professional development.

Strategic Partnerships

This initiative will leverage collaborations with local businesses, healthcare facilities, and educational institutions to create impactful learning opportunities that align with regional workforce needs.

Conclusion

By offering structured, hands-on experiences, this program will empower students with industry-relevant skills, bridging the gap between education and employment. Through this initiative, DETCCA continues its mission of expanding career and college readiness opportunities for students across Deep East Texas.

Qualifications and Experience for Key Personnel (Focus Area 1)

Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed.

| Title and Responsibilities of Position | Required Qualifications and Experience |
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Qualifications and Experience for Key Personnel (Focus Area 2)

Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed.

| Title and Responsibilities of Position | Required Qualifications and Experience |
|---|--|
| Nicole Colvin, Lead Grant Manager, will oversee the grant to monitor activities and funds (existing position) | Experience implementing and facilitating cross-district programs across DETCCA; Experience providing support for teacher effectiveness |
| Amber Meyers, Co-Grant Manager, will assist with coordination of activities, data collection, analysis, and reporting (existing position) | Experience coordinating/facilitating work-based learning experiences for students; Experience collecting and analyzing data. |
| Work-Based Learning Coordinator(s), will supervise student interns and provide daily tasks | Experience working with high school students for career preparation; Trained on WBL best practices. |
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Goals, Objectives, and Strategies (Focus Area 1)

Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives?

Goals, Objectives, and Strategies (Focus Area 2)

Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives?

Program Goals & Objectives

Jasper ISD, in collaboration with DETCCA and six partnering districts, seeks to implement a hands-on summer internship program designed to enhance career readiness in Plumbing, Networking Systems, Teaching and Training, Welding, and Healthcare Therapeutic pathways.

This initiative aims to:

- Provide 24 students with real-world work experience in high-demand fields.
- Develop technical proficiency and soft skills such as communication, teamwork, and problem-solving.
- Strengthen industry partnerships to improve career placement opportunities.
- Ensure sustainable program growth by increasing student participation and workforce alignment.

Activities & Strategies

To achieve these goals, the program will:

- Offer a six-week internship where students gain hands-on experience in local businesses, schools, hospitals, and trade industries.
- Assign work-based learning supervisors in each district to mentor and guide interns.
- Implement readiness assessments and training plans to ensure student preparedness and measure progress.
- Enhance student recruitment efforts through leadership support and early outreach to ensure full enrollment.
- Strengthen employer partnerships to provide meaningful work experiences and potential career pathways.

By combining structured internships, skill-building opportunities, and strong industry collaborations, this program will empower students with the tools they need to transition into high-demand careers successfully.

Performance and Evaluation Measures (Focus Area 1)

Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies.

Performance and Evaluation Measures (Focus Area 2)

Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies.

Jasper ISD's program for Focus Area 2 is committed to robust performance measurement, aligning with the purpose of the program. The identified performance measures are designed to capture key aspects of student outcomes and ensure accountability.

The program will track the number of students actively participating in internship training, utilizing internship records and attendance logs as tools for regular monitoring by dedicated work-based learning supervisors. Additionally, comprehensive student information will be obtained through the fall PEIMS submission, ensuring accurate and timely submission of student demographic information in collaboration with educational institutions.

Maintaining strong connections with business and industry partners is a priority, and a list of partners offering work-based learning experiences will be documented through partnership agreements. The total and average hours worked by students will be quantified using timekeeping and attendance records, ensuring compliance with program requirements. Similarly, the total and average hourly earnings of students will be calculated based on payroll and earnings documentation to provide transparency and accuracy.

The program will provide evidence of individualized training plans for each student, utilizing documented training plans and involving regular reviews and updates. Partnership agreements with business and industry partners will be continually reviewed and updated to align with program goals.

Furthermore, the program will document each student's progress through culminating assessment reports and skills recognition documentation. Finally, to comply with the Fall PEIMS Submission requirements, the program will collaborate with educational institutions to facilitate accurate and timely reporting of all data related to PEIMS.

This comprehensive approach to performance measures, coupled with robust tools and processes, ensures that the program not only meets its objectives but also continuously improves based on real-time feedback and assessment.

Budget Narrative (Focus Area 1)

Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs.

Budget Narrative (Focus Area 2)

Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs.

Jasper ISD's proposed budget of \$48,750 is designed to address the diverse needs and goals of the program, ensuring the successful implementation of the supervised, paid internship initiative. The budget allocation encompasses key areas such as staffing, supplies and materials, and professional and contracted services. In the payroll category (6100), \$5,000 is allocated for extra duty pay for lead grant manager, acknowledging their critical role in overseeing and managing the program. Another \$5,000 is allocated for extra duty pay for co-grant manager designated for data collection, monitoring, and reporting assistance. Additionally, \$900 is earmarked for employee benefits contributions, prioritizing the well-being of those involved in program coordination. Furthermore, a substantial portion, \$35,850, is allocated for student intern and supervisor stipends, demonstrating a commitment to compensating participants upon the successful completion of the summer internship program. Supplies and Materials (6300) are allocated \$2,000 to cover the cost of instructional materials and other necessary resources vital for the effective execution of the summer internship program.

Program Requirements

1a. Needs Assessment (Focus Area 1): Applicants must complete a Needs Assessment Summary indicating specific area of need the LEA has that hinders the completion of courses within programs of study. (For example: describing scheduling conflicts, specific program of study teacher availability, etc.)

1b. Needs Assessment (Focus Area 2): Applicants must complete a Needs Assessment Summary indicating specific area of needs the LEA has to offer work-based learning opportunities. (For example: describing transportation limitations, describing scheduling conflicts, specific program of study teacher availability, etc.)

Jasper ISD recognizes the unique needs and challenges faced by DETCCA member districts in implementing high-quality work-based learning experiences, particularly during the school year. One prominent challenge involves competing student priorities, such as advanced academics, athletics, and fine arts, which can limit the availability of time and resources for work-based learning opportunities within the regular academic calendar. Additionally, the difficulty of scheduling during the school day for students to travel to internship sites adds complexity to the process.

In response to these challenges, the summer emerges as a strategic opportunity to address these limitations. The extended timeframe and increased flexibility during the summer months provide a conducive environment for offering high-quality internship opportunities. This allows students to engage in meaningful work-based experiences without the constraints posed by competing with academic and extracurricular commitments during the school year.

Another identified challenge is the recruitment of teachers to serve as work-based learning coordinators/supervisors during the school year. In smaller, rural districts like those within DETCCA, teachers often find themselves wearing multiple hats and undertaking various roles within the school, making it challenging to dedicate time to work-based learning coordination. However, the summer offers a valuable window of opportunity, allowing teachers the flexibility and time to serve effectively in these roles. This aligns with the broader goal of overcoming resource constraints and enhancing the overall quality of work-based learning experiences for students.

In summary, the Needs Assessment Summary underscores the importance of leveraging the summer to address specific challenges related to scheduling, competing priorities, and teacher availability. By strategically utilizing this timeframe, Jasper ISD aims to optimize the delivery of high-quality work-based learning opportunities that align with the unique needs and circumstances of DETCCA member districts.

Program Requirements, cont'd.

2. **Focus Area 1:** Applicants must specify which program(s) of study and the CTE course(s) in the program(s) of study that will be offered (see <https://tea.texas.gov/academics/college-career-and-military-prep/career-and-technical-education/cte-programs-of-study> for a list of the approved statewide programs of study). Include the number of students who be engaged and supported in this focus area.

3. **Focus Area 2:** Applicants must specify business and industry partners who will be involved in the program. Additionally, specify the work-based learning model(s) which will be utilized and the number of students who will be engaged and supported.

Jasper ISD is committed to a comprehensive approach in implementing Focus Area 2, utilizing a supervised, paid internship program as the chosen work-based learning model. This initiative will engage 24 students, providing them with real-world work experience and fostering career readiness.

Students in the Plumbing pathway will work alongside local plumbers as apprentices, gaining practical skills while working toward their residential plumbing license. This real-world training will provide valuable industry experience and prepare students for long-term career success.

In collaboration with all DETCCA member school districts, interns will contribute to preparing IT equipment for the upcoming school year, addressing the technological needs of the districts while gaining hands-on experience in information technology. Additionally, students will assist in summer school programs, allowing them to contribute to educational initiatives and explore careers in teaching and training.

Interns in the Welding program will gain practical experience working with welding instructors, while CHRISTUS Jasper Memorial Hospital, Dedicated Medical Center Urgent Care, and local doctor's clinics will provide health science interns with exposure to the healthcare field..

To ensure a structured and impactful learning experience, DETCCA will assign a work-based learning supervisor to oversee interns. Additionally, readiness assessments and training plans will be implemented to evaluate preparedness and drive continuous improvement.

By partnering with local businesses, healthcare providers, and educational institutions, Jasper ISD is creating a well-rounded internship program that aligns with industry needs, equipping students with valuable skills and career opportunities in IT, education, manufacturing, healthcare, and skilled trades.

Appendix I: Amendment Description and Purpose (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

You may duplicate this page

| Amended Section | Reason for Amendment |
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