



**2025-2027 Strengthening Early Education through Data (SEED) Grant
Informal Discretionary Competition (IDC) Application Due 11:59 p.m. CT, June 02, 2025**

NOGA ID

Authorizing legislation

GAA, HB 3, Article IX, Section 18.114(b)

This LOI application must be submitted via email to loiapplications@tea.texas.gov.

The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

TEA must receive the application by **11:59 p.m. CT, JUNE 02, 2025**.

Application stamp-in date and time

Grant period from

July 15, 2025-April 30, 2027

Pre-award costs permitted from

Not Permitted

Required Attachments

1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)
2. Detailed Resume(s) or Job Description(s) for Proposed Key Personnel (See Program Guidelines for more information)

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

Applicant Information

Organization

CDN

Campus

ESC

Address

City

ZIP

Vendor ID

Primary Contact

Email

Phone

Secondary Contact

Email

Phone

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

☐ LOI application, guidelines, and instructions

☐ Debarment and Suspension Certification

☐ General and application-specific Provisions and Assurances

☐ Lobbying Certification

Authorized Official Name

Title

Email

Phone

Signature

Tanya Larkin

Date

Shared Services Arrangements

Shared services arrangements (SSAs) are not permitted for this grant.

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- ☐ 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- ☐ 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- ☐ 3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2025-2027 Strengthening Early Education through Data Grant Program Guidelines.
- ☐ 4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2025-2027 Strengthening Early Education through Data Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- ☐ 5. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
- ☐ 6. The applicant acknowledges that Per Section 22.0834 of the Texas Education Code (TEC), any person offered employment by any entity that contracts with TEA or receives grant funds administered by TEA (i.e., a grantee or subgrantee) is subject to the fingerprinting requirement. TEA is prohibited from awarding grant funds to any entity, including nonprofit organizations, that fails to comply with this requirement. For details, refer to the [General and Fiscal Guidelines](#), Fingerprinting Requirement.
- ☐ 7. The applicant assures to engage in a data sharing agreement with each school system it intends to serve to access and review assessment data PK-2 to support data coaching. This includes, but is not limited to, data collected via a commissioner-approved student progress monitoring instrument for students in prekindergarten and a commissioner-approved reading instrument for students in kindergarten through second grade.
- ☐ 8. The applicant assures to obtain written school system permission to share school system data and will share that data, in aggregate form, with TEA as requested.

Summary of Program

Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the program will address the mission and needs.

Qualifications and Experience for Key Personnel

Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed.

Title and Responsibilities of Position	Required Qualifications and Experience

Goals, Objectives, and Strategies

Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives?

Performance and Evaluation Measures

Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies.

Budget Narrative

Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs.

Program Requirements

1. Describe your plan for identifying school systems to participate in the program. Ensure that the number of school systems included aligns with the size of your region. ESCs with fewer than 20 school systems must include at least 5 school systems. ESCs with 20 to 50 school systems must include at least 10 school systems or 25% of their total school systems, whichever is less. ESCs with 51 to 100 school systems must include at least 15 school systems or 20% of their total school systems, whichever is less. Aim to support the maximum extent possible. Include both quantitative data (e.g., kindergarten readiness scores, prekindergarten proficiency scores) and qualitative information (e.g., knowledge of school systems that are struggling or have previously requested assistance in early childhood systems). Provide a preliminary list of identified school systems with explanations on why they were selected and would make candidates for this program.

Program Requirements (Cont.)

2. Explain your plan for formalizing systems of data coaching within participating school systems. Detail how you will develop and implement quality, effective, and efficient data-driven practices and protocols, including selecting and using commissioner-approved grade level assessments, aligned professional development opportunities, analyzing early childhood assessment data, systems-level decision making aligned to effective data practices, coaching from assessment data, using early childhood assessment data to drive effective classroom instruction, and progress monitoring.

3. Develop a comprehensive plan for the management system that will be used to oversee the program. Include details on how you will manage staff selection, professional development, technical assistance, coaching support, and data sharing agreements. Describe how you will ensure the complete, accurate, and timely submission of early childhood assessment data into the Early Childhood Data System.

Program Requirements (Cont.)

4. Provide a sustainability plan that outlines how the improvements and practices established during the grant period will be maintained beyond the grant's duration. This plan should include strategies for continued professional development, ongoing family engagement, and the use of assessment data to drive decision-making and classroom instruction. Explain how you will ensure long-term program fidelity and student success.

Appendix I: Amendment Description and Purpose (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

You may duplicate this page

Amended Section	Reason for Amendment
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