

Errata #1 (December 10, 2025)

2025-2027 IMRA Support Grant

Description of Change

The purpose of this errata notice is to address changes in (a) Program Purpose, Goals, and Objectives and (b) TEA Program Requirements.

RFA Currently Reads

Program Purpose, Goals, and Objectives, Program Guidelines, page 5 of 16:

The 2025-2027 IMRA Support Grant, established by the Texas Education Agency (TEA), is designed to support the implementation and execution of the Instructional Materials Review and Approval (IMRA) process on behalf of the State Board of Education (SBOE). This grant enables Education Service Centers (ESCs) to support the execution of the reviews by:

- Providing and collecting feedback on quality rubrics
- Verifying completed evaluations of IMRA reviews
- Uploading evaluation reports to the IMRA website
- Confirming changes to instructional materials through the review process

TEA Program Requirements, page 8-11 of 16:

In addition to the statutory requirements, TEA has established the following program requirements. The applicant must comply with each of these requirements in the application to be considered for funding:

1. ESC Input and Feedback

Grant recipients will provide input and feedback on quality rubrics to be used in reviewing instructional materials, the overall review process, portal development, and adoption resources (i.e, course, playbook) feedback. ESC leadership recommends and approves recommended ESC feedback provider who has content feedback expertise for rubric being reviewed. Estimated time commitment is subject to change based on review development timeline adjustments by TEA.

| Input, Feedback or Review Component | Anticipated Deadline | Means | Estimated Annual Time Commitment | Compensation |
|---|---|-------------------------|----------------------------------|---------------|
| 1.1 Provide periodic input and feedback on IMRA quality rubric designs and content. | Periodically according to rubric development schedule | Completed Feedback Tool | 20 hours | \$115 an hour |

2. ESC Verification of Completed Evaluations

Grant recipients will conduct verifications of completed product evaluations to check for sufficient evidence provided to support indicator scores for each indicator within a rubric. Product evaluations consist of up to three grade levels (or courses) and each product requires at least one separate verification. Estimated time commitment is subject to change based on review timeline adjustments by TEA. Required activities are in the table below:

| Input, Feedback or Review Component | Anticipated Deadline | Means | Estimated Annual Time Commitment | Compensation |
|---|---|--------------------------|---|---------------|
| 2.1 Attend virtual trainings to learn how to verify quality review reports. A minimum of two ESC staff must be trained to verify quality review reports. | Periodically according to review schedule | Attend Training | 2 hours per person, minimum of 4 hours | \$115 an hour |
| 2.2 Verify completed quality review reports to ensure sufficient evidence. Re-review of reports may be required if ESC verification is not achieved. | Periodically according to review schedule | Completed Reviews to TEA | Minimum of 6 hours per review verification, minimum of 48 hours | |

3. ESC Uploading of Reports to IMRA Website

Grant recipients will upload the text of final IMRA reports to the dashboard of the IMRA website for publication. Each product aligns with the corresponding SBOE-approved quality rubric and requires upload of text for each applicable indicator of the rubric. ESCs will be trained on uploading logistics, following an uploading tracker. Uploads follow the conclusion of verification and finalizing of IMRA reports. Estimated time commitment is subject to change based on the review timelines provided by TEA. Required activities are in the timeline below:

| Input, Feedback or Review Component | Anticipated Deadline | Means | Estimated Annual Time Commitment | Compensation |
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| 3.1 Attend virtual training to learn how to upload quality review reports. A minimum of two ESC staff must be trained to verify quality review reports. | Periodically according to review schedule | Attend Training | 2 hours per person, minimum of 4 hours | \$115 an hour |

| | | | |
|---|---|--|--|
| 3.2 Upload completed quality review reports to IMRA website for assigned products. | Periodically according to review schedule | Completed uploads of reports to IMRA website | Minimum of 1 hour per report upload, minimum of 15 hours |
|---|---|--|--|

4. ESC Verification of IMRA Confirmation of Changes

As a condition of approval by the State Board of Education (SBOE), IMRA publishers are required to make the corrections and edits listed in the Report of Required Corrections, Report of New Content, and the Comprehensive Editorial Changes Report. During the public review period, errors and edits were identified by the state review panels, members of the public, and publishers. ESC grant recipients must verify that each correction, new content, and edit included in this program has been included in the final, approved instructional materials.

| Input, Feedback or Review Component | Anticipated Deadline | Means | Estimated Annual Time Commitment | Compensation |
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| 4.1 Attend virtual training to learn how to confirm changes. A minimum of two ESC staff must be trained to confirm changes. | Periodically according to review schedule | Attend Training | 2 hours per person, minimum of 4 hours | \$115 an hour |
| 4.2 Verify each correction, new content, and edit included in the program have been included in the final, approved instructional materials. | Periodically according to review schedule | Completed Confirmation of Changes to TEA | Minimum of 6 hours per review verification, minimum of 50 hours | |

TEA Program Requirements, page 11 of 16:

This grant also supports the successful implementation of the Instructional Materials Review and Approval (IMRA) process by enabling key activities that ensure high-quality instructional materials are identified, reviewed, and approved for use across Texas. The Region 11 Education Service Center (ESC) will lead the fiscal and operational coordination of the following outcome-driven investments:

1. Access to High-Quality Instructional Materials

Grant funds will be used to acquire and distribute instructional materials that are essential for the IMRA process, particularly those not voluntarily submitted by publishers. This ensures a comprehensive review of materials available for purchase by districts in the state.

2. Engagement of Expert Reviewers and Stakeholders

Grant funds will support the engagement of qualified reviewers and stakeholder groups who contribute to the quality and integrity of the IMRA process. This includes the provision of stipends to individuals participating in reviews, focus groups, and work sessions. To maximize reach and efficiency, stipend payments may be administered directly or through pass-through entities. These efforts ensure broad representation, and a range of viewpoints.

3. Enhancement of Rubric Effectiveness and IMRA Process Efficiency

Grant funds will support services and tools that improve the design, application, and analysis of rubrics and evidence guides used in the IMRA process. This includes efforts to streamline review workflows for the public and IMRA review stakeholders, enhance data collection, and conduct analysis to evaluate the effectiveness and efficiency of both the rubrics and the overall review process.

RFA Is Corrected to Read

Program Purpose, Goals, and Objectives, Program Guidelines, page 5 of 16:

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- Providing and collecting feedback on quality rubrics
- Verifying completed evaluations of IMRA reviews
- Uploading evaluation reports to the IMRA website
- Confirming changes to instructional materials through the review process
- Conducting outreach to support and promote the use of IMRA reports

TEA Program Requirements, page 8-11 of 16:

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5. IMRA Outreach

Grant recipients will conduct outreach with local school systems to promote and support the use of IMRA reports to inform local adoption of high-quality instructional materials from the State Board of Education's Approved List.

| <u>Input, Feedback or Review Component</u> | <u>Anticipated Deadline</u> | <u>Means</u> | <u>Estimated Annual Time Commitment</u> | <u>Compensation</u> |
|---|--|--|---|----------------------|
| <u>5.1 Provide technical assistance and guidance to LEA staff in the proper use of IMRA reports to inform local instructional materials adoption.</u> | <u>Periodically according to outreach schedule and adoption cycles</u> | <u>Technical assistance logs</u> | <u>Minimum of 20 hours per year</u> | <u>\$115 an hour</u> |
| <u>5.2 Develop an outreach strategy that includes outreach methods, planned communications, agendas, and schedules.</u> | <u>Annually in November</u> | <u>Outreach strategy</u> | <u>Minimum of two hours per year</u> | |
| <u>5.3 Facilitate at least three professional learning opportunities to educate the field on how best to use the IMRA reports to inform local instructional materials adoption.</u> | <u>Periodically according to outreach schedule and adoption cycles</u> | <u>Professional development records, including attendance logs</u> | <u>Minimum of six hours per year</u> | |
| <u>5.4 Collect and share feedback from local school systems regarding the IMRA reports to improve the usability of the reports.</u> | <u>Periodically according to outreach schedule and adoption cycles</u> | <u>Feedback reports</u> | <u>Minimum of two hours per year</u> | |
| <u>5.5 Monitor and report outreach activities, including participants' satisfaction with the outreach activities.</u> | <u>Periodically according to outreach schedule and adoption cycles</u> | <u>Outreach reports and satisfaction surveys</u> | <u>Minimum of two hours per year</u> | |

TEA Program Requirements, page 11 of 16:

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